

LEARNING COMMUNITY OF DOUGLAS AND SARPY COUNTIES

LEARNING COMMUNITY COORDINATING COUNCIL

AGENDA

January 24, 2019 – 6:00 p.m.

Learning Community Center of North Omaha, 1612 N. 24th Street
Omaha, NE

1. Call Meeting to Order/Pledge of Allegiance
2. Public Notice and Compliance with Open Meetings Act
3. Roll Call
4. Approval of Council Minutes – January 3, 2019
5. Reports
 - a) Chair
 - i. **Action Item:** Motion to approve Subcommittee / Executive Committee Assignments
 - b) Treasurer
 - i. **Action Item:** Accept Treasurer's Reports dated November 30, 2018 and December 31, 2018
 - c) Chief Executive Officer
 - d) Council Member / Achievement Subcouncil Reports
 - e) Legal Counsel
6. Public Comment
7. Superintendents' Plan for Early Childhood Education Plan Overview
8. Learning Community Center of South Omaha Update – Renee Franklin
9. Learning Community Center of North Omaha Update – Renee Franklin /Jamalia Parker
 - a) Early Childhood Partnership Presentation
10. Pilot Programming
 - a) Pilot Programming Presentation

b) Allocation of Pilot Program Funding for FY 2019/2020

- i. **Action Item:** Upon recommendation of the Budget, Finance and Audit Subcommittee, motion to increase the Pilot Program Funding for Achievement Subcouncils 1, 3, 4 and 6 to \$772,500.00 and \$309,000.00 for Bellevue Public Schools in Achievement Subcouncil 5 for FY 2019/2020, which represents a 3% increase for Pilot Programming.
- ii. **Action Item:** Upon recommendation of the Elementary Learning and Diversity Subcommittee, motion to distribute funding for Achievement Subcouncils 1, 3, 4 and 6 according to the prior year's formula (80% Free and Reduced Lunch (FRL) and 20% English Language Learners (ELL)). All funds are contingent upon approval of the FY 2019/2020 budget and elementary learning levy.

11. Subcommittee Reports

- a) Elementary Learning and Diversity Subcommittee
- b) Budget, Finance & Audit Subcommittee
- c) Legislative Subcommittee

i. Presentation on Recommended Legislative Positions – Legislative Chair and Kent Rogert

- 1. **Action Item:** Approval of Legislative Positions

12. New Business

13. Unfinished Business

14 Next Council Meeting –

- March 21, 2019 - Learning Community Center of North Omaha, 1612 N. 24th Street, Omaha, NE

15. Adjournment

UPCOMING LEARNING COMMUNITY EVENTS:

Advisory Committee	To Be Determined
LC Coordinating Council	March 21, 2019, 6:00 p.m. Learning Community Center of North Omaha, 1612 N. 24 th Street, Omaha, NE
Subcouncil #1	To Be Determined
Subcouncil #2	To Be Determined
Subcouncil #3	To Be Determined
Subcouncil #4	To Be Determined
Subcouncil #5	To Be Determined
Subcouncil #6	To Be Determined

DOCUMENTS TO ACCOMPANY THIS AGENDA ARE AS FOLLOWS:

- Council Minutes dated January 3, 2019
- Treasurer's Reports dated November 30, 2018 and December 31, 2018
- 2020/2021 Pilot Program Fund Allocation and Memo

LEARNING COMMUNITY OF DOUGLAS AND SARPY COUNTIES

LEARNING COMMUNITY COORDINATING COUNCIL

January 3, 2019

A meeting of the Coordinating Council of the Learning Community of Douglas and Sarpy Counties was held January 3, 2019, at the Learning Community Center of North Omaha, 1612 N. 24 Street, Omaha, Nebraska 68110. Notice of the meeting, containing the date, time, place and agenda, was given in advance thereof by publication in the Daily Record on December 26, 2018. The proofs of publication have been received and will be made a permanent part of the record of the meeting. Notice of the agenda was given to all members of the Council on December 28, 2018.

1. **Call Meeting to Order.** The meeting was convened and called to order by Vice Chair Kelley at 6:00 p.m. and began with the recitation of the Pledge of Allegiance.
2. **Public Notice & Compliance with Open Meetings Act.** Vice Chair Kelley announced that the Nebraska Open Meetings Act was posted at the room entrance and that copies of materials being reviewed by the Council were available to the public.
3. **Oath of Office / Swearing in of Council Members** – Ms. Hershiser administered the Oath of Office to the following Learning Community Coordinating Council members: Bradley Ekwerekwu, Brian Thommes, Mark Hoeger, Melinda Kozel, Anayeli Martinez-Real, Tonya Ward.

4. **Roll Call.**

Voting Members Present: Ekwerekwu, Hager, Hoeger, Kozel, Martinez-Real, Thommes, Ward, Williams, Kelley

Voting Members Excused: Avery, Hahn, Woodward

Members Absent:

Staff Present: Moon, Franklin, Parker, Benzel, Patton

Also Present: Margaret Hershiser, Koley Jessen P.C.; Marcia Herring, NASB

5. **Welcome and Introductions**

6. **Approval of Minutes.** Vice Chair Kelley presented the Council minutes from the November 15, 2018 public meeting of the Council. Motion by Mr. Hager, seconded by Dr. Williams, to approve the minutes of the Council meeting held on November 15, 2018. Yeas: Ekwerekwu, Hager, Hoeger, Kozel, Martinez-Real, Thommes, Williams, Kelley. Abstain: None. Nays: Ward. **Motion carried.**

7. **Officer Elections** – A handout was provided.

Vice Chair Kelley appointed Mr. Patton election official to conduct the officer elections. Mr. Patton appointed Margaret Hershiser as teller to assist in the casting and tabulation of ballots. Mr. Patton, as election official, opened the floor for nominations for the position of Chair of the Coordinating Council. Mr. Hager nominated Vice Chair Kelley for the position of Chair of the Coordinating Council. No further nominations were received, and nominations were closed after

three calls for nominations. Chair Kelley was confirmed by majority roll call vote as Chair of the Coordinating Council.

Mr. Patton opened the floor for nominations for the position of Vice Chair of the Coordinating Council. Vice Chair Kelley nominated Mr. Hager for the position of Vice Chair of the Coordinating Council. No further nominations were received and nominations were closed after three calls for nominations. Vice Chair Hager was confirmed by majority roll call vote as Vice Chair of the Coordinating Council.

Mr. Patton opened the floor for nominations for the position of Secretary of the Coordinating Council. Chair Kelley nominated Jill Woodward for the position of Secretary of the Coordinating Council. No further nominations were received and nominations were closed after three calls for nominations. Jill Woodward was confirmed as Secretary of the Coordinating Council by majority roll call vote.

Mr. Patton opened the floor for nominations for the position of Treasurer of the Coordinating Council. Mr. Hager nominated Carol Hahn for the position of Treasurer of the Coordinating Council. No further nominations were received and nominations were closed after three calls for nominations. Carol Hahn was confirmed as Treasurer of the Coordinating Council by majority roll call vote.

Ms. Kelley, Mr. Hager, Ms. Woodward and Ms. Hahn assumed the respective offices to which they had been elected.

8. Reports

- a) Chair - Chair Kelley discussed the Subcommittee Interest Indicator form. She congratulated reelected and newly elected Council members. Ms. Hershiser reviewed the Conflict of Interest Disclosure form.

1. Starting Foundation Board - Motion by Mr. Hager, seconded by Mr. Hoeger, upon recommendation of the Executive Committee, to nominate six Board Directors to the Learning Community Foundation of Douglas and Sarpy Counties in accordance with the Bylaws that require no less than five, nor more than twenty-five. The six Board Directors shall include: two Ex-Officio Board Directors that consist of the then-serving Chair of the Learning Community or another member of the Learning Community Coordinating Council designated by the Chair and the then-serving Chief Executive Officer of the Learning Community; and four initial Board Directors with staggered terms including Lorraine Chang and Nancy Jacobson, three years; Erik Servellon and Nicole Theophilus, two years. Discussion took place. Yeas: Ekwerekwu, Hager, Hoeger, Kozel, Martinez-Real, Thommes, Williams, Kelley. Abstain: None. Nays: Ward. **Motion carried.**

Ms. Ward attempted to make a Motion to Rescind the Coordinating Council's approval of the Learning Community Foundation which occurred at a previous Coordinating Council meeting. The attempted motion was not considered because notice had not been provided as required by law.

9. A presentation on Council Member Development was provided by Marcia Herring. Discussion took place. A handout was provided.
10. Next Council Meeting –
 - January 24, 2019, Learning Community Center of North Omaha, 1612 N. 24 Street, Omaha, NE

11. Adjournment – Meeting was adjourned with unanimous approval 8:24 p.m.

Documents provided were as follows, copies of which will be made a permanent part of the record of the meeting:

- LCCC Minutes dated November 15, 2018
- Officer Election Procedures Summary
- Subcommittee Interest Indicator Summary
- Conflict of Interest - Disclosure Form
- LC Foundation Nomination Forms (4)
- LC Foundation Board Expectations Sheet

Jill Woodward – Secretary

LEARNING COMM OF DOUGLAS SARPY COUNTY**Treasurer's Report****November 30, 2018**

Trans Description	Credit Amt	Date	Reference
El Mero Mero Inc	3,200.00	11/1/18	1134
HELP Foundation of Omaha	12,334.07	11/1/18	1135
Lund Company	47,728.03	11/1/18	1136
Buffett Early Childhood Instit	18,666.66	11/13/18	3535
UNMC	34,083.83	11/13/18	3534
African American Empowerment N	1,250.00	11/15/18	CC
Amazon.com	1,298.88	11/15/18	CC
Bellevue Public Schools	240,023.42	11/15/18	3300
Buffett Early Childhood Instit	110,507.08	11/15/18	3301
Carroll Communications	12,511.00	11/15/18	3302
Colonial Life	793.35	11/15/18	3278
Completely KIDS	20,400.00	11/15/18	3303
Culligan of Omaha	49.50	11/15/18	3279
Douglas County West School Dis	91,611.17	11/15/18	3304
EDUCATIONAL SERVICE UNIT #3	360.00	11/15/18	3281
Elkhorn Public Schools	14,591.29	11/15/18	3305
Embassy Suites Omaha-LaVista	20.20	11/15/18	CC
Engineered Controls	1,139.00	11/15/18	3282
Family Dollar Neighborhood Dis	21.60	11/15/18	CC
Feldhausen, Mark	1,857.16	11/15/18	3283
Fred Pryor Seminars	149.00	11/15/18	CC
Granite City Food & Brewery	30.19	11/15/18	CC
Graphic Technologies	325.50	11/15/18	3284
Holiday Inn	114.19	11/15/18	CC
InfiNet Solutions, Inc.	1,639.00	11/15/18	3285
Jason's Deli	49.14	11/15/18	CC
JTECH Communications	58.00	11/15/18	CC
Koley Jessen	7,234.49	11/15/18	3306
Konica Minolta Business Soluti	394.82	11/15/18	3286
Konica Minolta Business Soluti	569.72	11/15/18	3287
Lazlo's Brewery and Grill	43.18	11/15/18	CC
Lincoln Parking Meter	2.50	11/15/18	CC
Lutheran Family Services	725.95	11/15/18	3288
Madison National Life	782.02	11/15/18	3289
Millard Public Schools	260,764.35	11/15/18	3307
NAEYC	540.00	11/15/18	CC
NCS Pearson, Inc (GED Marketpl	150.00	11/15/18	CC
Nebraska Association of School	1,575.00	11/15/18	3290
Nebraska Early Childhood Colla	69,500.00	11/15/18	3308
Omaha Public Schools (OPS)	535,326.67	11/15/18	3310
Omaha World Herald	1,700.00	11/15/18	3292
One Source The Background Chec	46.00	11/15/18	3293
One World Community Health Cen	128,272.06	11/15/18	3309
ONLC Training Center	590.00	11/15/18	CC
Papillion La Vista Community S	56,552.17	11/15/18	3311
PAYCHEX	226.98	11/15/18	DC
Paychex deduction for direct deposits	51,352.26	11/15/18	10/2018 Payroll
Paychex deduction for payroll taxes	20,410.93	11/15/18	10/2018 Payroll
Pay-LESS Office Products, Inc.	1,406.64	11/15/18	3294
Ralston Public Schools	119,654.99	11/15/18	3312
Regal Awards & Advertising Spe	33.50	11/15/18	3295
Scantron Corporation	200.00	11/15/18	3297
Shields, Philice Catering	6,050.00	11/15/18	CC
Springfield Platteview Communi	1,728.05	11/15/18	3316
Sprint Corporation	559.80	11/15/18	CC
Stamps.com	15.99	11/15/18	CC
Stamps.com	51.95	11/15/18	CC
Surreal Media Lab, LLC	2,650.00	11/15/18	3313

LEARNING COMM OF DOUGLAS SARPY COUNTY

Treasurer's Report

November 30, 2018

Trans Description	Credit Amt	Date	Reference
TAPS	1,983.60	11/15/18	3298
The Daily Record	117.60	11/15/18	3280
The Prevention Group	350.00	11/15/18	3291
The Prevention Group	350.00	11/15/18	3296
United Way of the Midlands	50.00	11/15/18	CC
WalMart	12.92	11/15/18	CC
West Interactive Services Corp	3,000.00	11/15/18	3314
Westside Community Schools Dis	96,826.76	11/15/18	3315
Zee Medical Service, Inc. #125	60.85	11/15/18	3299
Microsoft Corporation	32.00	11/19/18	DC
Total November Expenditures	\$ 1,986,705.01		

LEARNING COMM OF DOUGLAS SARPY COUNTY

Treasurer's Report

December 31, 2018

Trans Description	Credit Amt	Date	Reference
Blue Cross Blue Shield of Nebr	8,901.76	12/1/18	3317
Buffett Early Childhood Instit	110,507.08	12/1/18	3318
Buffett Early Childhood Instit	18,666.66	12/1/18	3536
Carroll Communications	9,232.50	12/1/18	3319
Control Yours	2,036.00	12/1/18	3320
El Mero Mero Inc	3,200.00	12/1/18	1137
Father Flanagan's Boys' Home	5,600.00	12/1/18	3324
Great Kids, Inc.	10,859.60	12/1/18	3325
HELP Foundation of Omaha	9,431.84	12/1/18	1139
HELP Foundation of Omaha	991.36	12/1/18	1140
Jensen Rogert Associates, Inc.	2,333.33	12/1/18	3321
Lund Company	47,728.03	12/1/18	1138
One World Community Health Cen	125,000.00	12/1/18	3322
UNMC	34,083.83	12/1/18	3537
Westside Community Schools Dis	11,109.06	12/1/18	3323
Principal Financial Retirement	2,268.60	12/3/18	DC
Principal Financial Retirement	2,631.86	12/3/18	DC
Colonial Life	1,044.15	12/4/18	3326
Culligan of Omaha	52.50	12/4/18	3327
Engineered Controls	232.00	12/4/18	3328
Graphic Technologies	89.50	12/4/18	3329
HyVee	624.25	12/4/18	3330
InfiNet Solutions, Inc.	1,619.00	12/4/18	3331
Madison National Life	508.08	12/4/18	3332
Nebraska Association of School	89.00	12/4/18	3333
One Source The Background Chec	29.00	12/4/18	3334
Pay-LESS Office Products, Inc.	1,156.45	12/4/18	3335
PeaPod Face Painting & Balloon	130.00	12/4/18	3336
Regal Awards & Advertising Spe	532.82	12/4/18	3337
Scantron Corporation	200.00	12/4/18	3338
Williams Counseling & Consulti	1,250.00	12/4/18	3339
Bellevue Public Schools	60,000.00	12/13/18	3341
Completely KIDS	8,160.00	12/13/18	3342
Lion's Gate Security Solutions	2,184.00	12/13/18	3343
Omaha Public Library	3,155.23	12/13/18	3340
Omaha Public Schools (OPS)	52,865.92	12/13/18	3344
Ralston Public Schools	11,721.94	12/13/18	3345
Surreal Media Lab, LLC	4,650.00	12/13/18	3346
TAPS	6,277.60	12/13/18	3347
Abundant Life Counseling, L.L.	869.63	12/14/18	3357
Abundant Life Counseling, L.L.	869.63	12/14/18	3358
Accident Fund	720.75	12/14/18	3348
BASE	287.50	12/14/18	3349
Control Yours	1,305.00	12/14/18	3350
Dr Walker, Jeffery L.	500.00	12/14/18	3359
EDUCATIONAL SERVICE UNIT #3	930.00	12/14/18	3352
JTECH Communications	-58.00	12/14/18	3241V
Konica Minolta Business Soluti	394.82	12/14/18	3353
Konica Minolta Business Soluti	502.19	12/14/18	3354
PAYCHEX	224.47	12/14/18	DC
Paychex deduction for direct deposits	53,814.45	12/14/18	11/2018 Payroll
Paychex deduction for payroll taxes	19,476.87	12/14/18	11/2018 Payroll
The Daily Record	16.70	12/14/18	3351
The Prevention Group	350.00	12/14/18	3355
The Prevention Group	350.00	12/14/18	3356
Williams Counseling & Consulti	1,325.00	12/14/18	3360
Amazon.com	427.38	12/15/18	CC
Fairfield Inn & Suites Omaha D	822.43	12/15/18	CC

LEARNING COMM OF DOUGLAS SARPY COUNTY

Treasurer's Report

December 31, 2018

Trans Description	Credit Amt	Date	Reference
Family Dollar Neighborhood Dis	7.00	12/15/18	CC
General Parts LLC	225.37	12/15/18	CC
Google Play	25.00	12/15/18	CC
Jason's Deli	128.79	12/15/18	CC
La Vista Nines CafeEmbassySuit	16.08	12/15/18	CC
Lazlo's Brewery and Grill rest	20.76	12/15/18	CC
NCH Software	60.18	12/15/18	CC
Network Solutions, LLC	119.97	12/15/18	CC
Park & Go Lincoln	2.50	12/15/18	CC
Shields, Philice Catering	5,200.00	12/15/18	CC
Sprint Corporation	299.94	12/15/18	CC
Stamps.com	15.99	12/15/18	CC
United States Postal Service	100.00	12/15/18	CC
WalMart	1,694.38	12/15/18	CC
Microsoft Corporation	32.00	12/17/18	DC
Total December Expenditures	\$ 652,229.73		

MEMORANDUM

TO: Members of the Learning Community Coordinating Council

FROM: Renee Franklin, Executive Director, Elementary Learning Centers

DATE: January 2019

Pilot Program Funding

Requested Actions: Increase pilot program funding by 3% and distribute funding according to existing formula

Background & Scope:

In addition to the establishment of Elementary Learning Centers and the Superintendents' Early Childhood Plan, the Learning Community allocates some funding for all districts to provide pilot programming. The past few years, the Elementary Learning and Diversity (ELD) Subcommittee has spent a considerable amount of time determining which types of pilot programs to consider for funding and supports Extended Learning, Jumpstart to Kindergarten and Instructional Coaching programs. Districts are also given the opportunity to propose other programming.

Allocation Process

In partnership with districts Subcouncils 1,3 4 and 6 have agreed to divide the appropriated funding using a formula of 80% Free and Reduced Lunch (FRL) and 20% English Language Learners (ELL). Additionally, Subcouncil 5 has allocated a portion of the elementary learning center funding in South Omaha to Bellevue Public Schools. This year, the Budget, Finance and Audit Subcommittee is recommending a 3% increase.

Agreement Process

Staff works directly with each of the school districts to figure out which programs to support. Subcouncils informally approve the programs in advance so districts can be most efficient with the required paperwork. Subcouncils then schedule formal meetings to discuss and approve the program agreements and bring such to the full Council in May. We continue to receive very positive feedback from districts who have greatly appreciated the opportunity to plan ahead of time and work together to best meet the needs of children in poverty. An attached timeline has been provided.

Two Year Agreements

Districts in Subcouncils 1, 3 and 5 are entering the second year of a two year agreement so no action is necessary in terms of recommending a program. However, districts would like to meet with the new Subcouncil members to share more information about their programs and answer any questions. Staff will arrange these meetings in February and March.

Performance Background:

For a history of the pilot programs and their performance, please visit our annual report at:

<https://learningcommunityds.org/deeper-dive/annual-report/>

PILOT PROGRAM AGREEMENT PROCESS 2019

Process Overview: The past few years, the ELC Subcommittee has spent a considerable amount of time determining which types of pilot programs to consider for funding and recommended supporting Extended Learning, Jumpstart to Kindergarten and Instructional Coaching Programs. Subcouncils then ask staff to work directly with the districts to figure out which programs to support and how much to allocate to each district ahead of time. Each Subcouncil informally approves the program and dollar amounts in advance so that districts could be most efficient with the required paperwork. Subcouncils then schedule formal meetings to approve the program agreements, and bring such to the full Council in May. We continue to receive very positive feedback from districts who have greatly appreciated the opportunity to plan ahead of time and work together to best meet the needs of children in poverty.

Current Subcouncil Current Programming	Districts Meet with LC Staff & Shared Learning Groups to determine same or different program proposal	2019/2020 Dollar Amount Allocated (Finance Director to include allocation & carryover funds per subcouncil in January)	Upon informal Subcouncil consensus, Districts Complete Proposal Paperwork (30 days from agreement with LC staff)	Subcouncil Approves any changes in program Agreements(prior to April 22 2016)	Koley Jessen Prepares Contracts (15-30 days)	LCCC Approval
Subcouncil 1 Instructional Coaching (OPS)	January-February 2019	\$227,853.68	March 2019	April 2019		May 2019
Subcouncil 3 Extended Learning (Completely Kids/OPS) Instructional Coaching (OPS, Westside, Ralston)	January-February 2019	\$372,138.90	March 2019	April 2019		May 2019
Subcouncil 4 Extended Learning (Millard)	January-February 2019	\$133,908.00	March 2019	April 2019		May 2019
Subcouncil 5 Instructional Coaching (Bellevue)	January-February 2019	\$309,000.00	March 2019	April 2019		May 2019
Subcouncil 6 Ext Learning/Jumpstart (Papillion-La Vista, DC West, Springfield Platteview, Elkhorn)	January-February 2019	\$118,046.00	March 2019	April 2019		May 2019