

LEARNING COMMUNITY OF DOUGLAS AND SARPY COUNTIES

LEARNING COMMUNITY COORDINATING COUNCIL

AGENDA

March 18, 2021 – 6:00 p.m.

Learning Community Center of North Omaha, 1612 N. 24th Street
Omaha, NE

1. Call Meeting to Order/Pledge of Allegiance
2. Public Notice and Compliance with Open Meetings Act
3. Roll Call
4. Approval of Council Minutes – February 18, 2021
5. Reports
 - a) Chair
 - i. **Action Item:** Motion to Accept Resignation of Anayeli Martinez Real from the Coordinating Council
 - ii. **Action Item:** Motion to Accept Resignation of Brian Thommes as Treasurer
 - iii. **Action Item:** Motion to Accept Resignation of Mark Hoeger as Legislative Committee Chair
 - iv. **Action Item:** Motion to Approve Nominated Council Member as Vice Chair
 - v. **Action Item:** Motion to Approve Nominated Council Member as Treasurer
 - vi. **Action Item:** Motion to Approve Amendment to The Learning Community Policy & Procedures
 - b) Treasurer
 - i. **Action Item:** Motion to Accept Treasurer's Report Document completed February 28, 2021
 - ii. **Action Item:** Motion to Approve Second Quarter Budget to Actual
 - c) Chief Executive Officer
 - d) Legal Counsel
 - e) LC Foundation
6. Public Comments

7. Learning Community Programming Update

- a) Centers - Presentation by Penny Gildea (Nebraska Early Childhood Collaborative)
- b) Superintendents' Plan - Professional Learning Updates & Presentation by Amy Mart
- c) District Initiatives - Review of Program Agreement Process

8. Subcommittee Reports

- a) Legislation Subcommittee
 - i. **Action Item:** Motion to Approve Recommended Position to Support LB 306
- b) Budget, Finance & Audit Subcommittee
- c) Elementary Learning and Diversity Subcommittee

9. New Business

10. Next Council Meeting –

- April 15, 2021 Learning Community Center of North Omaha, 1612 N. 24th Street, Omaha, NE

11. Adjournment

UPCOMING LEARNING COMMUNITY EVENTS:

Advisory Committee	To Be Determined
LC Coordinating Council	April 15, 2021, 6:00 p.m. Learning Community Center of North Omaha, 1612 N. 24 th Street, Omaha, NE
Subcouncil #1	To Be Determined
Subcouncil #2	To Be Determined
Subcouncil #3	To Be Determined
Subcouncil #4	April 2, 2021
Subcouncil #5	To Be Determined
Subcouncil #6	March 17, 2021

HANDOUTS TO ACCOMPANY THIS AGENDA ARE AS FOLLOWS:

- LCCC Minutes dated February 18, 2021
- Council member Letter of Resignation (Anayeli Martinez Real)
- Treasurer's Report dated February 28, 2021
- Second Quarter Budget to Actual
- LC Policies and Procedures – redline version
- 2021 District Initiative Agreement Process

LEARNING COMMUNITY OF DOUGLAS AND SARPY COUNTIES

LEARNING COMMUNITY COORDINATING COUNCIL

February 18, 2021

A meeting of the Coordinating Council of the Learning Community of Douglas and Sarpy Counties was held February 18, 2021. Notice of the meeting, containing the date, time, place, and agenda, was given in advance thereof by publication in the Daily Record on February 12, 2021. The proofs of publication have been received and will be made a permanent part of the record of the meeting. Notice of the agenda was given to all members of the Council on February 11, 2021.

1. Call Meeting to Order. The meeting was convened and called to order by Chair Hager at 6:03 pm and began with the recitation of the Pledge of Allegiance.
2. Public Notice & Compliance with Open Meetings Act. Chair Hager announced that the Nebraska Open Meetings Act was posted online and that copies of materials being reviewed by the Council were available to the public online as well.
3. Roll Call:
 - Voting Members Present: Brock, Hager, Hahn, Hoeger, Kozel, Martinez-Real, Schoenberger, Thommes, Ward, Zingg
 - Voting Members Excused: Hall, Jackson
 - Members Absent: None
 - Staff Present: Ekwerekwu, Franklin, Harris, O'Hara, Videgla
 - Also Present: Loretta Carroll, Koley Jessen, P.C; BECI, Anthony Douglas, Metro
4. Approval of Minutes: Allen Hager presented the Council minutes from the January 21, 2021 public meeting. Motion first by Zingg and 2nd by Martinez-Real to approve minutes of the Council meeting held on January 21, 2021. **Yeas:** Brock, Hager, Hahn, Hoeger, Kozel, Martinez-Real, Schoenberger, Thommes, Zingg. **Nays:** Ward, **Motion carried.**
5. Reports
 - a) Chair – Chair Hager gave report.
 - b) Treasurer – Brian gave report.
Motion first by Thommes and 2nd by Hoeger to accept Treasurer's Report dated January 31, 2021. Yeas: Brock, Hager, Hahn, Hoeger, Kozel, Martinez-Real, Schoenberger, Thommes, Zingg. **Nays:** Ward, **Motion carried.**
 - c) Chief Executive Officer – Brad gave his report by first sending positive thoughts to those in need in the community. He also shared the process of how we are interviewing new candidates for the Finance Director position. Moreover, he spoke also on all the presentations that our partners will be doing and a wonderful quote of how we are living our history now.

- d) LC Foundation – Karen presented an overview and update of activities of the LC Foundation. She emphasized on the welcoming of a new board member.
- e) Legal Counsel - No Report
- 6. Public Comments – None.
- 7. Learning Community Programming Update
 - a. Centers -Presentation from Tammy Green (Metro) and Anthony Douglas (Parent)
 - b. Superintendents' Plan BECI - Presentation by Samuel Meisels /Lisa Roy
 - c. District Initiatives - Review of Program Agreement Process
- 8. Subcommittee Reports
 - a) Legislative Subcommittee- Hoeger gave his report.
 - b) Budget, Finance & Audit Subcommittee- No report.
 - c) Elementary Learning and Diversity Subcommittee - Renee gave report.
- 9. New Business
 - a) Ad hoc Communications Committee Update - Hoeger gave update and report.

Next Council Meeting –

March 18, 2021 – Learning Community Center of North Omaha, 1612 N. 24th Street,
Omaha, Nebraska

- 10. Adjournment – Meeting was adjourned with unanimous approval at 8:29 pm

Documents provided were as follows, copies of which will be made a permanent part of the record of the meeting:

- LCCC Minutes dated January 21, 2021
- Presentation by Metro
- Treasurer's report



1612 North 24th Street
Omaha, Nebraska 68110
Phone: 402.964.2405

Chief Executive Officer
Dr. Bradley Ekwerekwu

**COORDINATING
COUNCIL OFFICERS**

Chair
Allen Hager

Vice Chair
Anayeli Martinez Real

Secretary
Carol Hahn

Treasurer
Brian Thommes

COUNCIL MEMBERS

Achievement Subcouncil 1
Clarice Jackson
Brian Thommes

Achievement Subcouncil 2
Carol Hahn
Nathan Zingg

Achievement Subcouncil 3
Mark Hoeger
Melinda Kozel

Achievement Subcouncil 4
Allen Hager
Lisa Schoenberger

Achievement Subcouncil 5
Anayeli Martinez Real
Tonya Ward

Achievement Subcouncil 6
Andrew Brock
Tim Hall

MISSION

*Together with school districts
and community organizations as
partners, we demonstrate, share
and implement more effective
practices to measurably improve
educational outcomes for
children and families in poverty.*

VISION

*That all children within the
Learning Community achieve
academic success without
regard to social or economic
circumstance.*

LearningCommunityDS.org

March 9, 2021

To the Learning Community Coordinating Council:

With a heavy heart, please accept this as my, Anayeli Martinez Real's, letter of resignation from the Learning Community Coordinating Council Douglas & Sarpy Counties - Subcouncil 5. Due to a personal hardship, I am required to move outside of Subcouncil 5.

I will miss servicing the Learning Community's families and I wish the Learning Community much success.

Thank you,

A handwritten signature in blue ink, appearing to read "Anayeli Martinez Real".

Anayeli Martinez Real
Vice Chair
Learning Community Coordinating Council
Douglas and Sarpy Counties
Subcouncil 5
Areal@learningcommunityds.org

LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 3. COORDINATING COUNCIL MEMBERS

3.1 Council Member Vacancy

3.1.1 Vacancies in office for Council Members shall occur only in accordance with Neb. Rev. Stat. § 32-560.

Amended: _____

3.1.2 Absent good cause, a vacancy shall be filled within forty-five (45) days after the vacancy occurs in accordance with Neb. Rev. Stat. § 32-567; § 32-574.

Amended: _____

3.1.3 Upon receipt of notice of the occurrence of a vacancy, the Chair shall declare said seat vacant and initiate the vacancy appointment process set forth in this section. The Chair shall direct the CEO, or, if the CEO is unavailable, a designated Learning Community employee, to inform the general public that the vacancy exists and that the process to fill the vacancy has been initiated and to advise the general public on the process itself. Said information shall be provided to the general public through Learning Community communication methods, by distribution of such information to each Member School District which is located within the boundaries of the Subcouncil District for which the vacancy exists, and by news release.

Amended: _____

3.1.4 Application for Appointment

3.1.4.a Any individual seeking appointment to fill an existing vacancy shall submit a completed application on an application form approved by the Executive Committee ("Application"). The Application shall include a verification by the individual submitting same that the information set forth in the Application is true and that they are qualified to hold the office if appointed.

Amended: _____

3.1.4.b Completed Applications must be submitted in person or by U.S. mail. Completed Applications must be received, either by personal delivery or U.S. mail, at the main office of the Learning Community by 5:00 p.m. on the first business day that is at least ten (10) calendar days after the date of distribution of the news release ("Application Deadline"). Applications received at 5:00 p.m. on the Application Deadline or thereafter will not be considered.

Amended: _____

3.1.5 Designation of Finalists

3.1.5.a All Applications eligible for consideration shall be provided to each remaining Council Member.

Amended: _____

3.1.5.b Within five (5) calendar days of the Application Deadline, for each Application considered, the remaining Council Members shall advise the Chair if they want to

interview the Applicant. An Applicant whom a majority of the remaining Council Members want to interview shall be designated as a candidate ("Candidate") and interviewed by the Coordinating Council.

Amended: _____

3.1.5.c At the next regular meeting of the Coordinating Council, or at a special meeting of the Coordinating Council, the Coordinating Council shall interview all Candidates and nominate the finalists for the vacancy ("Finalists").

Amended: _____

3.1.5.d After all Candidates have been interviewed, the Coordinating Council shall vote on recommended Finalists by written ballot. The number of votes cast for each Candidate shall be publicly announced at the meeting.

Amended: _____

3.1.5.e ~~A Candidate who receives a majority of the votes cast shall be designated as a Finalist. The Coordinating~~ Each Council Member may designate at least one (1), but not more than three (3), Candidates as Finalists. ~~If there is only one~~ The three (3) Candidates who receive the most votes shall be designated as Finalists. If due to a tie, the Coordinating Council may decline Members are unable to designate said Candidate as a Finalist if he or she does not receive a majority of the votes cast. ~~If no Candidate receives a majority of the votes cast, then no Candidate shall be designated as a~~ only three (3) Candidates as Finalists [(e.g., two (2) or more Candidates tie for third most votes, three (3) Candidates tie for second most votes, etc.)], the Council Members shall vote on those Candidates who tied for one (1) of the three (3) Finalist positions and the Chair subsequent ballots shall declare the current application process concluded without appointment and a new application process shall be commenced in accordance with this policy ensue until only three (3) Candidates can be designated as Finalists.

Amended: _____

3.1.6 Consideration of Finalists

3.1.6.a Following consideration of the Finalists, the ~~remaining~~ Council Members shall vote by written ballot to select the appointee. The number of votes cast for each Finalist shall be publicly announced at the meeting. If on the first round of voting, one (1) Finalist that receives a majority vote from of the remaining votes of the Council Members present, that Finalist shall become the appointee.

Amended: _____

3.1.6.b ~~If there are more than two (2) Finalists, and~~ no Finalist receives a majority vote, then the Finalist with the least votes shall be eliminated and the Council Members shall vote on the two (2) Finalists who received the most votes and subsequent ballots shall ensue until one (1) Finalist receives the vote of a majority ~~vote; provided, however, that of the Council Members present. If two (2) of the three (3) Finalists tie for the least number of votes, the Council Members shall vote on only those two (2) Finalists and the Finalist who receives the most votes will proceed and the voting shall continue as described in the first sentence of this Section 3.1.6.b. The number of votes cast for each round of voting described in this Section shall be publicly announced at the meeting.~~

3.1.6.c If no Finalist receives a majority vote after three (3) ballots involving the same two (2) Finalists have been conducted, the Chair shall declare the current application process concluded without appointment and a new application process shall be commenced.

Amended: _____

3.1.7 The appointee shall be sworn in at either the same meeting at which the vote was conducted or at the next meeting of the Coordinating Council. Upon being sworn in, the appointee shall have all privileges and responsibilities of an Council Member.

Amended: _____

3.2 Conference Attendance

3.2.1 The Coordinating Council supports the continuing education of Council Members on issues of importance to the Learning Community. Funds shall be budgeted annually to support such continuing education.

3.2.2 Council Members may be reimbursed for out-of-pocket costs incurred at conferences and activities which have been approved in accordance with this policy and all other applicable policies of the Learning Community.

3.2.3 Each Council Member may, upon prior approval of the Executive Committee, attend one (1) national educational conference per fiscal year that is in keeping with the focus and priorities of the Learning Community. A Council Member who serves on the Executive Committee shall recuse him or herself from any vote on his or her attendance request.

3.2.4 Educational conference attendance priority will be given to: (a) Council Members who are not eligible to attend such conferences through other affiliations which include costs associated with conference attendance; (b) Council Members chairing or directly involved in Learning Community efforts directly relating to the offerings of the educational conference.

3.2.5 Educational conference attendance priority will be given to conferences: (a) offered within the State of Nebraska; (b) sponsored by organizations of which the Learning Community is a member.

3.2.6 Council Members attending educational conferences on behalf of the Learning Community shall provide to the Coordinating Council a written summary on the conference, including an overview of programs attended and copies of conference materials.

3.2.7 Council Members shall be solely responsible for all expenses which would not have been otherwise incurred which result from family members accompanying the Council Member to an educational conference. The Learning Community will not reimburse the Council Member for any such expenses.

Learning Community of Douglas and Sarpy Counties

Learning Community Policies & Procedures

Amended as of _____, 2016; amendments are effective immediately unless otherwise noted.

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LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 1. DEFINITIONS

For purposes of the Learning Community Policies and Procedures, unless a policy defines a term, the following definitions apply:

- 1.1 **Learning Community** means the Learning Community of Douglas and Sarpy Counties.
- 1.2 **Coordinating Council** means the Learning Community Coordinating Council for the Learning Community of Douglas and Sarpy Counties.
- 1.3 **Chair** means the Chair of the Coordinating Council.
- 1.4 **CEO** means the Chief Executive Officer of the Learning Community.
- 1.5 **Member School District** means any of the eleven (11) member school districts of the Learning Community.
- 1.6 **Council Member** refers to all members of the Coordinating Council.
- 1.7 **Open Meetings Act** refers to Neb. Rev. Stat. § 84-1407 to § 84-1414 (Supp. 2009), including subsequent amendments thereto.
- 1.8 **Public Records Statutes** refers to Neb. Rev. Stat. § 84-712 to § 84-712.09 (2008), including subsequent amendments thereto.
- 1.9 **Subcouncil District** means any of the six (6) subcouncil districts of the Learning Community.
- 1.10 **Achievement Subcouncil** means the achievement subcouncil for a Subcouncil District, established in accordance with Neb. Rev. Stat. § 79-2117.
- 1.11 **Advisory Committee** means the Advisory Committee of Member School District superintendents, established in accordance with Neb. Rev. Stat. § 79-2104.01.
- 1.12 **Community Achievement Plan** means the plan required by Neb. Rev. Stat. § 79-2122.

Amended: _____

LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 2. LEARNING COMMUNITY COORDINATING COUNCIL

2.1 Coordinating Council Officers

2.1.1 The Officers of the Coordinating Council shall be those set forth in Bylaw 5.1 of the Coordinating Council. In the event that the Chair and the Vice Chair are either both absent or unable to perform their duties at a meeting of the Coordinating Council, the Coordinating Council shall, by a majority vote of the Council Members present, designate a presiding officer *pro tempore*.

Amended: _____

2.1.2 Election of Officers.

2.1.2.a The Chair will appoint the CEO to serve as the election official and legal counsel to assist the CEO. The election official will decide all contested points of the election process and such decision will be final and may not be appealed.

2.1.2.b Nominations for an office are open and can be made by either the candidate or another Council Member after being recognized by the election official. The candidate or other Council Member will be allowed to address the Coordinating Council for up to two (2) minutes. Only one person may speak on behalf of the candidate. There will be three (3) calls for nominations for an office, after which nominations from the floor will no longer be accepted.

Amended: _____

2.1.2.c At the close of nominations, the election official will appoint tellers to assist in the casting and tabulation of ballots. The tellers will distribute paper for Council Members to write their choice of candidate. There shall be no proxy voting. Council Members will fold their ballot prior to delivering it to a teller. The tellers will deliver the ballots to the election official and will assist in tallying the ballots. If only one (1) individual is nominated for an office, that individual may be elected by majority vote of the quorum via roll call vote.

Amended: _____

Additional rounds of balloting will continue with the elimination of one (1) or more candidates after each round until one (1) candidate has received a majority vote of those present and eligible to vote. No additional balloting will occur once a candidate has received a majority vote of those present and eligible to vote. A candidate may withdraw by asking for a point of personal privilege following any round of balloting.

If more than three (3) candidates are nominated, those candidates receiving fewer votes during the initial round of balloting than the three (3) candidates with the most votes will be eliminated. If three (3) or fewer candidates are nominated, the candidate receiving the fewest number of votes during the initial round of balloting shall be eliminated.

2.1.2.d In the case of ties, the following process shall be used: if, during the initial round of balloting, there are an equal number of votes for the third highest total, those candidates tied for third place or lower shall be eliminated. If in the initial round of balloting, there are an equal number of votes for the second highest total, all candidates with that total shall advance into the next round of balloting. For rounds of balloting with

three (3) or fewer candidates, ties for those with the second highest number of votes will result in no candidate being eliminated and cause an additional round of balloting.

If the same vote totals for all candidates repeat for three (3) ballot cycles, and one (1) candidate has received the most votes, that candidate shall be selected by plurality. If there is a tie for the candidate receiving the most votes, the candidate selected shall be determined by lot.

2.1.2.e Elections will be conducted in the following order: Chair, Vice Chair, Secretary, Treasurer. At the conclusion of the election for Treasurer, the newly elected officers shall assume office.

2.1.2.f Beginning in January 2017, officers may serve a maximum of two consecutive years in a particular office, unless earlier removed for non-performance of duties. After serving two years in one office, that Council Member may be elected to a different officer position.

Adopted: _____; Effective 1/5/17

2.1.3 Vacancy in Office.

2.1.3.a When a vacancy exists for an officer of the Coordinating Council, an election to fill said office for the remainder of the unexpired term of the prior holder in office shall be conducted at the first Coordinating Council meeting held after the vacancy has occurred; provided, however, that in the case of a vacancy due to resignation, the election may occur prior to the effective date of the resignation of the current officer, with the elected Council Member taking office when said resignation is effective.

Amended: _____

2.1.3.b The Chair will serve as the election official for the election; provided, however, that if the vacancy is for the office of Chair, the CEO shall serve as the election official. The election official will decide all contested points of the election process, which decision shall be final and may not be appealed.

2.1.3.c Nominations shall be conducted in accordance with 2.1.2.b.

2.1.3.d Elections shall be conducted in accordance with 2.1.2.c and 2.1.2.d.

2.2 Coordinating Council Subcommittees

2.2.1 The Coordinating Council shall have four (4) standing subcommittees: Budget, Finance & Audit; Elementary Learning and Diversity; Legislation; and Executive Committee.

Amended: _____; Effective 1/5/17

2.2.2 The Coordinating Council may establish by resolution such other subcommittees or task forces as it deems necessary and appropriate to carry out the activities of the Learning Community.

2.2.3 Subcommittees are, and shall be considered, for purposes of the Open Meetings Act, a "subcommittee" of the Coordinating Council and shall, at all times, act in a manner consistent therewith.

2.2.4 Subcommittee Membership.

2.2.4.a The Budget, Finance & Audit Subcommittee, the Elementary Learning and Diversity Subcommittee, and the Legislation Committee shall each be composed of not more than six (6) Council Members, one from each Subcouncil District.

Amended: _____; **Effective:** 1/5/17

2.2.4.b The Executive Committee shall be composed of the four (4) Coordinating Council officers: Chair, Vice Chair, Secretary, and Treasurer and, at the Chair's discretion, up to two (2) additional Council Members; provided, however, that the Executive Committee shall not consist of more than six (6) Members.

Amended: _____; **Effective:** 1/5/17

2.2.4.c Except as set forth in Section 2.2.4.b, subcommittee members shall be designated by the Chair and approved by the Coordinating Council. Subcommittee members shall serve for a term of one (1) year until their successor is elected and qualified.

2.2.4.d Subcommittee chairs shall be designated by the Chair and approved by the Coordinating Council; provided, however, that the Treasurer shall be the Chair of the Budget, Finance and Audit Subcommittee.

2.2.4.e The CEO shall be an *ex officio* non-voting member of all subcommittees.

2.2.5 A majority of the Members on a subcommittee shall constitute a quorum for the transaction of business at any meeting of a subcommittee; provided, however, that if fewer than such number are present at a meeting, a majority of the subcommittee members present may adjourn the meeting from time to time without further notice.

Amended: _____

2.2.6 Council Members who are members of a subcommittee are expected to attend all meetings of the subcommittee, unless excused. In the event a Council Member is unable to attend a subcommittee, such Council Member shall notify the subcommittee chair and Learning Community office staff no less than forty-eight (48) hours prior to such meeting for the absence to be considered excused.

Adopted: _____

2.2.7 Each subcommittee member shall have a vote on matters which come before the subcommittee. Unless otherwise specifically stated herein, the act of a majority of the subcommittee members present at a meeting at which a quorum is present shall be the act of a subcommittee.

2.2.8 Each subcommittee shall keep accurate minutes of its meetings. The subcommittee chair shall designate a member of the subcommittee to be the recording secretary, which designation shall remain in effect until rescinded or terminated by the subcommittee chair. The recording secretary shall submit the minutes of a subcommittee meeting within seven (7) days of said meeting to the Learning Community office, which shall distribute said minutes to Council Members.

2.2.9 Council Members may request a subcommittee consider a matter within its functions, as set forth in Section 2.3 herein, by submitting a written request setting forth the matter in question to the subcommittee chair. All matters submitted by a Council Member to a subcommittee chair in writing shall be brought before said subcommittee for its attention.

A subcommittee member who would not otherwise be able to attend a meeting may, at the discretion of the subcommittee chair, participate in a meeting by telephone; provided, however, that the subcommittee member must request, and be granted, permission to participate by telephone not less than two (2) hours prior to the meeting. More than one subcommittee member may request to participate in a meeting by telephone, each of whom shall be required to comply with the provisions of this Section 2.2.9. Subcommittee members physically present at the meeting location as well as subcommittee members participating in the meeting via telephone pursuant to this Section 2.2.9 shall be counted for purposes of determining quorum at the meeting. Notwithstanding the foregoing, no subcommittee member shall be permitted to participate in a meeting by telephone if said meeting, due to either the number of Members participating or the matters to be discussed, would constitute a meeting of a public body under the Open Meetings Act.

Amended: _____

2.3 Subcommittee Functions

2.3.1 The Budget, Finance & Audit Subcommittee shall address matters of finance, budget, investment, tax levy, and audit for the Learning Community. The subcommittee shall draft and propose budgets to the Coordinating Council; evaluate, recommend and supervise the financial transactions and arrangements, including banking, insurance and investment services, of the Learning Community; oversee, except where specific authority has been granted to another subcommittee, all contracts, agreements and arrangements of the Learning Community; oversee, subject to Coordinating Council approval, payments of the Learning Community; and develop and recommend tax levy rates to the Coordinating Council. The subcommittee shall oversee the accounting and financial reporting processes of the Learning Community; draft accounting and financial reporting policies and recommend same to the Coordinating Council for action; and review accounting and financial reporting policies adopted by the Coordinating Council and, when necessary, recommend amendments, revisions, or changes to such policies and rules. The subcommittee shall oversee the audits of the Learning Community's financial statements by the Auditor of Public Accounts or an independent auditor and is responsible for the engagement, subject to Coordinating Council approval, compensation, retention, and oversight thereof.

2.3.2 The Elementary Learning and Diversity Subcommittee shall:

2.3.2.a Oversee the diversity plan of the Learning Community, annually review the diversity plan to identify potential revisions or amendments thereto, confer with Member School Districts on the diversity plan and any potential amendments thereto, make recommendations to the Coordinating Council regarding the diversity plan and its implementation, and report to the Coordinating Council on the implementation of the diversity plan. The subcommittee shall review and approve the diversity report to the Education Committee of the Legislature in accordance with Neb. Rev. Stat. § 79-2118; and

Amended: _____; **Effective 1/5/17**

2.3.2.b Serve as a collaborative resource for the Achievement Subcouncils, the Coordinating Council and the Executive Director, Elementary Learning Centers in developing and ensuring the organization and the quality operation and programming funded by the elementary learning center levy under Neb. Rev. Stat. § 77-3442(2)(f). The subcommittee shall oversee the process by which elementary learning center budget monies are allocated amongst the Subcouncil Districts. The subcommittee shall evaluate the extent to which elementary learning center levy programming is achieving desired results to improve the academic success of elementary children and their families, particularly those challenged by poverty, limited English skills and mobility. The subcommittee shall host forums that facilitate sharing of practices and information amongst Member School Districts and across the Subcouncil Districts.

Amended: _____; Effective 1/5/17

2.3.3 The Legislation Subcommittee shall review all legislation proposed before the Legislature and shall advise and recommend positions to the Coordinating Council with regard to any such legislation which pertains to or would directly affect the Learning Community, the Coordinating Council, the Achievement Subcouncils, the Advisory Committee (collectively, the "Entities"), or the statutory authority thereof. The subcommittee may propose that legislation which pertains to the Entities, or the statutory authority thereof, be drafted and, if the Coordinating Council subsequently approves any such proposal, shall oversee the drafting of such legislation and the efforts to obtain passage thereof. The subcommittee shall, in conjunction with legislative counsel, monitor all proposed legislation which pertains to or would directly affect the Entities, or the statutory authority thereof, as well as all legislation which pertains to one or more of the Member School Districts, and advise the Coordinating Council as necessary. In carrying out its activities, the subcommittee may confer with legislative counsel as it deems necessary.

Amended: _____

2.3.4 The Executive Committee shall serve as an advisory group for the Achievement Subcouncils and the Advisory Committee on the activities thereof and for the Chair during times when the Coordinating Council is not in session. The Executive Committee shall advise the Chair on the Coordinating Council agenda. The Executive Committee shall receive regular reports on litigation, if any, to which the Entities, or any of them, are a party; provided, however, that said reports shall neither preclude nor serve as a substitute for regular reports on any such litigation to the Coordinating Council. The Executive Committee shall review and advise the Coordinating Council on the annual report to the Education Committee of the Legislature in accordance with Neb. Rev. Stat. § 79-2104.02. The Executive Committee shall review for approval all requests of Council Members to attend workshops, conferences, forums or programs.

Amended: _____

2.3.4.a In addition to the functions and duties described in 2.3.4, the Executive Committee shall assume and carry out the duties and functions previously served and performed by the Administration & Personnel Subcommittee prior to August 1, 2016. Thus, the Executive Committee shall address matters of administration, operations and personnel for the Coordinating Council. The Executive Committee shall oversee the day-to-day operations of the Learning Community and, except where specific authority has been granted to another subcommittee, the CEO, or other Learning Community administrator or employee, all contracts, agreements and arrangements related to personnel and staffing. The Executive Committee shall review the bylaws, rules and policies adopted by the Coordinating Council and, when necessary, recommend amendments, revisions, or changes to such bylaws, rules and policies. Except where specific authority has been granted to another subcommittee, the Executive Committee shall draft rules and policies for the operation and conduct of the Entities and recommend same to the Coordinating Council for action; and

Amended: _____; Effective 1/5/17

2.3.5 In carrying out its activities, a subcommittee may confer with the legal, accounting, audit, banking, insurance and other professional advisors of the Learning Community as it deems necessary.

2.4 Coordinating Council Meetings

2.4.1 The agenda for all Coordinating Council meetings shall be prepared by the Chair and finalized after consultation with the Executive Committee. A Council Member may request that an

item be placed on the agenda by submitting a written request to the Chair at least one (1) business day before the Executive Committee meeting. Once the agenda has been finalized by the Chair, only items which, in the judgment of the Chair, cannot be brought before the Coordinating Council at a subsequent meeting may be placed on the agenda for the next Coordinating Council meeting, provided such items are placed on the agenda not less than twenty-four hours prior to the scheduled commencement of the Coordinating Council meeting. Notwithstanding the foregoing, an item shall be placed on the agenda by the Chair upon receipt of a written request from three (3) Council Members not less than forty-eight (48) hours prior to the scheduled commencement of the Coordinating Council meeting.

2.4.2 All meetings of the Coordinating Council shall be conducted in a manner consistent with the Open Meetings Act, the Learning Community Bylaws, and these Policies and Procedures. In the absence of a controlling bylaw or policy, the Chair may utilize Robert's Rules of Order as authority.

Amended: _____

2.4.3 Public comment shall be accepted at all regular meetings of the Coordinating Council. Public comment may be permitted at special meetings of the Coordinating Council and, if so permitted, the agenda for said special meeting shall state that public comment will be accepted. Individuals who wish to address the Coordinating Council must complete a "Public Comment Request" form and submit same to the Chair prior to or at the beginning of the public comment period during which the individual wishes to be heard. An individual will be called to address the Coordinating Council in the order his or her request is received. An individual shall be permitted to address the Coordinating Council for no more than three (3) minutes.

2.4.4 All Council Members are expected to attend the regular meetings of the Coordinating Council and any special meetings of the Coordinating Council that are called, unless excused. In the event a Council Member is unable to attend a regular or special meeting of the Coordinating Council, such Council Member shall notify the Chair and Learning Community office staff no less than forty-eight (48) hours prior to such meeting for the absence to be considered excused.

Adopted: _____

LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 3. COORDINATING COUNCIL MEMBERS

3.1 Council Member Vacancy

3.1.1 Vacancies in office for Council Members shall occur only in accordance with Neb. Rev. Stat. § 32-560.

Amended: _____

3.1.2 Absent good cause, a vacancy shall be filled within forty-five (45) days after the vacancy occurs in accordance with Neb. Rev. Stat. § 32-567; § 32-574.

Amended: _____

3.1.3 Upon receipt of notice of the occurrence of a vacancy, the Chair shall declare said seat vacant and initiate the vacancy appointment process set forth in this section. The Chair shall direct the CEO, or, if the CEO is unavailable, a designated Learning Community employee, to inform the general public that the vacancy exists and that the process to fill the vacancy has been initiated and to advise the general public on the process itself. Said information shall be provided to the general public through Learning Community communication methods, by distribution of such information to each Member School District which is located within the boundaries of the Subcouncil District for which the vacancy exists, and by news release.

Amended: _____

3.1.4 Application for Appointment

3.1.4.a Any individual seeking appointment to fill an existing vacancy shall submit a completed application on an application form approved by the Executive Committee ("Application"). The Application shall include a verification by the individual submitting same that the information set forth in the Application is true and that they are qualified to hold the office if appointed.

Amended: _____

3.1.4.b Completed Applications must be submitted in person or by U.S. mail. Completed Applications must be received, either by personal delivery or U.S. mail, at the main office of the Learning Community by 5:00 p.m. on the first business day that is at least ten (10) calendar days after the date of distribution of the news release ("Application Deadline"). Applications received at 5:00 p.m. on the Application Deadline or thereafter will not be considered.

Amended: _____

3.1.5 Designation of Finalists

3.1.5.a All Applications eligible for consideration shall be provided to each remaining Council Member.

Amended: _____

3.1.5.b Within five (5) calendar days of the Application Deadline, for each Application considered, the remaining Council Members shall advise the Chair if they want to

interview the Applicant. An Applicant whom a majority of the remaining Council Members want to interview shall be designated as a candidate ("Candidate") and interviewed by the Coordinating Council.

Amended: _____

3.1.5.c At the next regular meeting of the Coordinating Council, or at a special meeting of the Coordinating Council, the Coordinating Council shall interview all Candidates and nominate the finalists for the vacancy ("Finalists").

Amended: _____

3.1.5.d After all Candidates have been interviewed, the Coordinating Council shall vote on recommended Finalists by written ballot. The number of votes cast for each Candidate shall be publicly announced at the meeting.

Amended: _____

3.1.5.e Each Council Member may designate at least one (1), but not more than three (3), Candidates as Finalists. The three (3) Candidates who receive the most votes shall be designated as Finalists. If due to a tie, the Council Members are unable to designate only three (3) Candidates as Finalists [(e.g., two (2) or more Candidates tie for third most votes, three (3) Candidates tie for second most votes, etc.)], the Council Members shall vote on those Candidates who tied for one (1) of the three (3) Finalist positions and subsequent ballots shall ensue until only three (3) Candidates can be designated as Finalists.

Amended: _____

3.1.6 Consideration of Finalists

3.1.6.a Following consideration of the Finalists, the Council Members shall vote by written ballot to select the appointee. The number of votes cast for each Finalist shall be publicly announced at the meeting. If on the first round of voting, one (1) Finalist receives a majority of the votes of the Council Members present, that Finalist shall become the appointee.

3.1.6.b If no Finalist receives a majority vote, then the Finalist with the least votes shall be eliminated and the Council Members shall vote on the two (2) Finalists who received the most votes and subsequent ballots shall ensue until one (1) Finalist receives the vote of a majority of the Council Members present. If two (2) of the three (3) Finalists tie for the least number of votes, the Council Members shall vote on only those two (2) Finalists and the Finalist who receives the most votes will proceed and the voting shall continue as described in the first sentence of this Section 3.1.6.b. The number of votes cast for each round of voting described in this Section shall be publicly announced at the meeting.

3.1.6.c If no Finalist receives a majority vote after three (3) ballots involving the same two (2) Finalists have been conducted, the Chair shall declare the current application process concluded without appointment and a new application process shall be commenced.

Amended: _____

3.1.7 The appointee shall be sworn in at either the same meeting at which the vote was conducted or at the next meeting of the Coordinating Council. Upon being sworn in, the appointee shall have all privileges and responsibilities of an Council Member.

Amended: _____

3.2 Conference Attendance

3.2.1 The Coordinating Council supports the continuing education of Council Members on issues of importance to the Learning Community. Funds shall be budgeted annually to support such continuing education.

3.2.2 Council Members may be reimbursed for out-of-pocket costs incurred at conferences and activities which have been approved in accordance with this policy and all other applicable policies of the Learning Community.

3.2.3 Each Council Member may, upon prior approval of the Executive Committee, attend one (1) national educational conference per fiscal year that is in keeping with the focus and priorities of the Learning Community. A Council Member who serves on the Executive Committee shall recuse him or herself from any vote on his or her attendance request.

3.2.4 Educational conference attendance priority will be given to: (a) Council Members who are not eligible to attend such conferences through other affiliations which include costs associated with conference attendance; (b) Council Members chairing or directly involved in Learning Community efforts directly relating to the offerings of the educational conference.

3.2.5 Educational conference attendance priority will be given to conferences: (a) offered within the State of Nebraska; (b) sponsored by organizations of which the Learning Community is a member.

3.2.6 Council Members attending educational conferences on behalf of the Learning Community shall provide to the Coordinating Council a written summary on the conference, including an overview of programs attended and copies of conference materials.

3.2.7 Council Members shall be solely responsible for all expenses which would not have been otherwise incurred which result from family members accompanying the Council Member to an educational conference. The Learning Community will not reimburse the Council Member for any such expenses.

LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 4. MEETINGS OF LEARNING COMMUNITY BODIES

4.1 Legal Notice to Public

4.1.1 Legal notice of each meeting of the Coordinating Council and the Advisory Committee shall be given to the public at least three (3) days prior to the date of said meeting; Achievement Subcouncils' legal notice shall be given to the public at least one (1) day prior to the date of said meeting; provided, however, that legal notice of any matter scheduled for public hearing shall be given to the public at least five (5) days prior to the date of the public hearing. Notice of Coordinating Council, Achievement Subcouncil, and Advisory Committee meetings shall be communicated to the public by legal notice in THE DAILY RECORD OR THE OMAHA WORLD HERALD. Said notice shall set forth the date, time, and place of the meeting and contain an agenda of subjects known at the time of the publicized notice, or a statement that the agenda shall be readily available for public inspection during normal business hours at the principal office of the Learning Community.

The date, time and place of each meeting of the Coordinating Council, Achievement Subcouncils and the Advisory Committee shall be provided to the Member School Districts and Educational Service Unit #3 and shall be placed on the website of the Learning Community.

Amended: _____

LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 5. ACHIEVEMENT SUBCOUNCILS

5.1 [Reserved]

5.2 Composition. For each of the six (6) subcouncil districts, the Coordinating Council shall have an Achievement Subcouncil consisting of the two (2) Council Members representing each such Subcouncil District. A quorum shall consist of the two (2) Council Members representing the Subcouncil District. Each Achievement Subcouncil shall:

- Develop a Diversity Plan recommendation for the territory in its Subcouncil District that will provide educational opportunities which will result in increased diversity in schools in the subcouncil district;
- Administer elementary learning centers in cooperation with the elementary learning center executive director;
- Review the poverty plans and limited English proficiency plans for the schools located in its Subcouncil District and offer suggestions to improve the plans and the coordination between such plans and the Community Achievement Plan;
- Receive community input and complaints regarding the Learning Community and academic achievement in the Subcouncil District; and
- Hold public hearings at its discretion in its subcouncil district in response to issues raised by residents of the Subcouncil District regarding the Learning Community, a Member District, and academic achievement in the Subcouncil District.

Each Achievement Subcouncil shall meet as necessary; provided, however, that each subcouncil shall conduct at least one (1) public hearing within its applicable election district during each school year

Amended: _____; **Effective:** 1/5/17

5.3 Tiebreaker. For any matter in which the two members of the Achievement Subcouncil cannot come to unanimous agreement, the deciding vote may be cast by the Executive Committee.

Adopted: _____; **Effective** 1/5/17

5.4 Meeting Attendance. Council Members who are members of on Achievement Subcouncil are expected to attend all meetings of the Achievement Subcouncil, unless excused. In the event a Council Member is unable to attend an Achievement Subcouncil meeting, such Council Member shall notify the Chair, Learning Community office staff, and the other Achievement Subcouncil member no less than forty-eight (48) hours prior to such meeting for the absence to be considered excused.

Adopted: _____

LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 6. ADVISORY COMMITTEE

6.1 General Charge. The Advisory Committee will provide advice and input to the Coordinating Council.

6.2 Composition. The Advisory Committee will be composed of the superintendent from each Member School District. A superintendent may designate a representative to attend Advisory Committee meetings in his or her place.

6.3 Functions

6.3.1 The Advisory Committee, in accordance with state law, shall:

- Collaborate with the Coordinating Council on the development, implementation and evaluation of the Community Achievement Plan;
- Review proposals for focus programs, focus schools, magnet schools, and pathways;
- Provide recommendations for improving the Learning Community's Diversity Plan;
- Review results and provide recommendations to the Coordinating Council regarding the implementation and administration of early childhood programs for children in poverty; and
- Provide input to the Coordinating Council on other issues as requested.

Amended: _____

6.3.2 The Advisory Committee described in Neb. Rev. Stat. § 79-2104.01 shall: submit a plan as provided in subdivision (4) of Neb. Rev. Stat. § 79-2104.01 to the Coordinating Council for any early childhood education programs for children in poverty and the services to be provided by such programs. In developing the plan, the Advisory Committee shall seek input from Member School Districts and community resources and collaborate with such resources in order to maximize the available opportunities and resources for such programs. The Advisory Committee may, as part of such plan, recommend services to be provided through contract with, or grants to, school districts to provide or contract for some or all of the services. The Advisory Committee shall take special efforts to establish early childhood education programs for children in poverty so that such programs are readily available and accessible to children and families located in areas with a high concentration of poverty.

Amended: _____

6.3.3 The Chair and Vice Chair of the Coordinating Council (or their designee) shall meet with the Advisory Committee and Learning Community administrators at least twice annually to discuss the Community Achievement Plan, results of evaluations conducted with Learning Community or school district funds, best practices for improving achievement, particularly for students with achievement obstacles, Learning Community programs, and other matters related to improving education for students within the Learning Community and throughout the State. Other Council Members and/or appropriate third-party experts and resources may be invited to participate in the discussions.

Adopted: _____

6.3.4 In furtherance of Section 6.3.1, the Coordinating Council requests that the Advisory Committee provide input on: short term and long term direction for the Learning Community; questions submitted to the Advisory Committee by the Coordinating Council, subcommittees or task forces of the Learning Community; opportunities for productive inter-district collaboration; significant Learning Community activities; recommended advocacy positions for the Coordinating Council on issues affecting children and their learning; and such other issues as the Coordinating Council or Advisory Committee shall determine.

6.4 Advisory Committee Operation

6.4.1 All meetings of the Advisory Committee are subject to the Open Meetings Act and shall be conducted in accordance therewith.

6.4.2 At the last meeting of the Advisory Committee held on or before July 31st of each year, the superintendents shall designate a superintendent to serve as the Advisory Committee liaison with the Learning Community. The liaison shall: in consultation with the CEO, select dates for Advisory Committee meetings and develop each meeting agenda; receive input from superintendents on agenda items for Advisory Committee meetings; and receive input on improving operations of the Advisory Committee.

6.4.3 Meetings of the Advisory Committee will be convened when input is needed or requested from the Committee. Absent extraordinary circumstances, thirty (30) days' notice will be provided for each meeting.

6.4.4 The CEO will facilitate the operation of Advisory Committee meetings. Meetings may include presentations or engagement with Learning Community staff or third parties if appropriate to the agenda item.

6.4.5 In providing advice, input, or recommendations to the Coordinating Council, it will be desirable to have consensus amongst the superintendents, but consensus is not mandatory. Given the advisory role of the Advisory Committee, the Coordinating Council is interested in the variety of perspectives provided by the superintendents.

6.4.6 Minutes of each meeting of the Advisory Committee shall be distributed to the superintendents and designated representatives, the Council Members and the CEO. The CEO shall provide a summary review of each Advisory Committee meeting to the Coordinating Council.

Amended: 10/17/13

LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 7. ADMINISTRATION AND OPERATIONS

7.1 Relationship of Coordinating Council and Management. The Coordinating Council is responsible for hiring and periodically evaluating Learning Community management through processes and structures established by the Coordinating Council. Management is responsible for the day-to-day oversight and management of the business and affairs of the Learning Community. The CEO shall oversee all personnel matters, including the hiring, supervision and termination of Learning Community personnel, and group benefits; draft policies related to day-to-day operations and personnel of the Learning Community and recommend same to the Coordinating Council for action; and review such policies adopted by the Coordinating Council and, when necessary, recommend amendments, revisions, or changes to such policies.

Amended: _____

7.2 Electronic Resources

7.2.1 As used in this Section 7.2, the term “user” refers to Council Members, employees (whether full-time, part-time or limited-term), independent contractors, consultants, invitees, guests and others having authorized access to, and using any of, the Learning Community’s computers or electronic communications resources. The phrase “computer and electronic communications resources” includes, but is not limited to, host computers, file servers, stand alone computers, laptops, printers, fax machines, phones, on-line services, email systems, bulletin board systems, and all software that is owned, licensed, leased or operated by the Learning Community.

7.2.2 All use of such resources shall be in an honest, ethical, and legal manner that conforms to applicable license agreements, contracts, and practices regarding their intended use, as well as applicable laws and the Learning Community’s Bylaws and Policies and Procedures.

Amended: _____

7.2.3 All information and messages that are created, sent, received, accessed, or stored on the Learning Community’s computer and electronic communications resources constitute Learning Community information and records. **All Learning Community information and records are subject to the Public Records Statutes.** Council Members shall be notified by the CEO if a Public Records Statutes request is made which specifically pertains to their use of computer and electronic communications resources.

7.2.4 All hardware (laptops, computers, monitors, peripherals, LCD projectors, printers, telephones, fax machines, and the like) issued by the Learning Community and the information stored on them is the property of the Learning Community. Users may not physically alter or attempt repairs on any hardware at any time, nor may users download or otherwise install unapproved software, operating systems, or applications on such hardware.

Amended: _____

7.2.5 Users have no privacy rights in connection with their use of the computer and electronic communications resources provided by the Learning Community. The Learning Community reserves the right to monitor, access, retrieve, and read all messages or other information created, sent, received, or stored on the computer and electronic communications resources without prior notice to the originators and recipients of such messages.

7.2.6 Council Members and employees shall not provide their passwords to any third party; provided, however, that all Council Member and employee passwords shall be made available to the Learning Community's computer and electronic communications resources system administrator in order to evaluate and respond to a Public Records Statutes request, court order, subpoena or other governmental or regulatory investigation or, if necessary, may be overridden to conduct such evaluation and response. Council Members and employees may not enable unauthorized third parties to have access to or use Learning Community computer and electronic communications resources, nor may they otherwise jeopardize the security of such resources.

7.2.7 Access to and use of Learning Community online accounts, specifically banking and payroll service provider accounts, shall only occur through computers owned and utilized by the Learning Community. No online access shall be performed from a computer owned by any other party.

7.2.8 Use of the Learning Community's electronic communication systems to copy, modify, or transmit documents, software, information or other materials protected by copyright, trademark, patent or trade secrecy laws, without obtaining prior written permission from the owner of such rights in such materials, is prohibited.

7.2.9 The following uses of the Learning Community's electronic communications systems, which are not exclusive, are prohibited:

7.2.9.a Engaging in any communication that is discriminatory, defamatory, pornographic, obscene, racist, sexist or that evidences religious bias, or is otherwise of a derogatory nature toward any specific person, or toward any race, nationality, gender, marital status, sexual orientation, religion, disability, physical characteristic, or age group.

7.2.9.b Browsing or downloading and/or forwarding and/or printing pornographic, profane, discriminatory, threatening or otherwise offensive material from any source including, but not limited to, the Internet.

7.2.9.c Engaging in any communication that is in violation of federal, state or local laws, or in violation of the Learning Community's Bylaws, or Policies and Procedures.

Amended: _____

7.2.9.d Proselytizing or promoting any religious belief or tenet.

7.2.9.e Campaigning for or against any candidate for political office or any ballot proposal or issue.

7.2.9.f Unauthorized use of passwords to gain access to another user's information or communications on the Learning Community's systems or elsewhere.

7.2.9.g Advertising, solicitation or other commercial, non-programmatic use.

7.2.9.h Knowingly introducing a computer virus into the Learning Community's communication system or otherwise knowingly causing damage to the Learning Community's systems.

7.2.9.i Excessive personal use of the Learning Community's technologies that preempts any business activity or interferes with office productivity.

7.2.9.j Sending email messages under an assumed name or obscuring the origin of an email message sent or received.

7.2.10 Violations of this Section 7.2 may result in the loss of access to the computer and electronic communications resources of the Learning Community. Violations of this Section 7.2 by a Council Member shall be handled by the Executive Committee upon recommendation of the Chair and CEO; provided, however, that if a violation of this Section 7.2 is by the Chair, the recommendation shall be made by the Vice Chair and CEO.

LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 8. CODE OF CONDUCT; ETHICAL ISSUES; CONFLICT OF INTEREST

8.1 Political Activity

8.1.1 No personnel, property, resources or funds of the Learning Community shall be used for the purpose of campaigning for or against the nomination or election of a candidate for public office or the qualification, passage, or defeat of a ballot question. No Council Member, official, employee or agent of the Learning Community shall use or authorize the use of personnel, property, resources or funds of the Learning Community for the purpose of campaigning for or against the nomination or election of a candidate for public office or the qualification, passage, or defeat of a ballot question.

8.1.2 The Learning Community shall not incur any expenditure for the purpose of campaigning for or against the nomination or election of a candidate for public office or the qualification, passage, or defeat of a ballot question. This prohibition does not apply to lobbying on behalf of the Learning Community in accordance with the Nebraska Political Accountability and Disclosure Act.

8.1.3 The Learning Community shall not endorse any candidate for public office.

8.2 Conflicts of Interest

8.2.1 Each Council Member shall, on an annual basis, disclose in writing whether he or she has any financial interests or family relationships that could give rise to a conflict of interest in any matter coming before the Coordinating Council and recuse him or herself from voting on any such issue that arises thereafter. Any conflict concerns will be resolved by the Learning Community's legal counsel.

Adopted: _____

8.3 Confidential Information

8.3.1 All information about individuals, families or organizations served by the Learning Community or who access such services is confidential. No such information may be shared with any person or organization outside the Coordinating Council without the prior written approval of the CEO.

8.4 Fraud

8.4.1 Council Members, officials, and employees of the Learning Community shall report known or suspected instances of fraudulent activity in accordance with the Fraud Guidelines found in the Learning Community Accounting Policies and Procedures Manual. Any fraudulent activity that is discovered or suspected will be reported immediately to the CEO. If the CEO is either involved or suspected to be involved in the fraudulent activity, the report will be made to the Chair of the Budget, Finance and Audit Subcommittee.

Approved: 10/17/13

8.5 Code of Conduct

The Coordinating Council has adopted this Section 8.5 (Code of Conduct) (the "Code") to aid in the Learning Community's responsibility to carry out its important role while maintaining effective relationships with Learning Community staff, member school district administrators and staff, and community members.

A Council Member has no legal powers unless participating at a meeting that complies with the Nebraska Open Meetings Law, or acting on behalf of the Coordinating Council after the Coordinating Council formally grants authority to do so. Thus, it is essential that every Council Member work as a member of the broader leadership team to perform their duties and act in a manner consistent with the Code.

This Code will be interpreted and enforced in accordance with all applicable laws.

Council Members' actions, verbal and nonverbal, help shape the attitude and the beliefs the public holds about the Learning Community. Therefore, Council Members must conduct themselves professionally and in a manner fitting to the responsibility of their duty.

Each Council Member shall follow the code of conduct.

Each Council Member will

- Listen.
- Respect the opinion of others.
- Recognize the integrity of his or her predecessors and the merit of their work.
- Be motivated only by an earnest desire to serve the Learning Community and the students of its member school districts in the best possible way.
- Not use the Learning Community or any part of the Learning Community programming or services for his or her own personal advantage or for the personal advantage of his or her friends or supporters.
- Recognize that to promise in advance of a meeting how he or she will vote on any proposition which is to be considered is to close his or her mind and agree not to think through other facts and points of view which may be presented in the meeting.
- Recognize that authority rests with the Coordinating Council pursuant to Neb. Revised Statute Section 79-2104.
- Make no disparaging remarks, in or out of the Coordinating Council meeting, about other Council Members.
- Express his or her honest and most thoughtful opinions in Coordinating Council meetings in an effort to have decisions made for the best interest of the students and the Learning Community program.
- Abide by majority decisions of the Coordinating Council since authority is granted as a body and not individually.
- Endeavor to keep informed on local, state, and national educational developments of significance.

Board Governance

- Attend all regularly scheduled Coordinating Council meetings, insofar as possible, and review advance materials provided.

- Respect the confidentiality of privileged information and make no individual decisions or commitments that would compromise the Coordinating Council.
- Work with other Council Members to establish effective policies and to delegate authority for the administration of the Learning Community to the CEO.
- Comply with Learning Community policies, all applicable local, state and federal laws and regulations and guidance from the CEO and experts whose opinion the Coordinating Council has sought (including legal, financial, accounting, and educational advisors), when making decisions.
- Maintain confidentiality of information and discussion conducted in closed session.
- Review essential facts, consider others' ideas, and then present personal opinions during Coordinating Council deliberations but, once the Coordinating Council vote has been taken, support Coordinating Council decisions regardless of how individuals voted.
- Act only as a member of the Coordinating Council and do not assume any individual authority when the Coordinating Council is not in session, unless otherwise directed by the Coordinating Council.
- Request utilization of Coordinating Council legal counsel, when required for full and informed Coordinating Council consideration of issues requiring legal expertise, through the CEO or Coordinating Council Board Chair.
- Maintain a priority focus during Coordinating Council meeting time on Coordinating Council matters and not personal agendas.
- Retain independent judgment and refuse to surrender that judgment to individuals or special interest groups.
- Voice opinions respectfully and maintain good relations with other council members, and administrators and school staff of member school districts, and members of the public.
- Support new Coordinating Council members by sharing experience and knowledge.

Coordinating Council - CEO Relations

- Respect that the CEO and his or her staff are responsible and accountable for the delivery of the programs and the conduct of Learning Community operations and, therefore, be respectful of their time when making individual inquiries.
- Ensure strong management of the Learning Community by hiring, setting goals with and evaluating the CEO.
- Refer complaints, requests, and concerns to the CEO.
- Avoid making commitments that may compromise the decision-making ability of the Coordinating Council or staff.
- Maintain open and candid communication with the CEO.
- Recognize that a Council Member's responsibility is to see that the Learning Community programs are well run, but not to run them.

Personnel and Community Relations

- Recognize that the Coordinating Council's hiring authority as set forth in the Bylaws is to "employ such individuals as the Coordinating Council deems necessary and appropriate for the transaction and conduct of its business."
- Individual Council Members shall not give directives to any employee, publicly or privately.
- Consider the needs of the entire community and vote for what is best for those we serve as allowed by statutory authority.
- Request that periodic surveys be conducted with the community to assess the quality of services and programming and use the data to establish and monitor goals.

Conflict of Interest

- Do not solicit or receive directly or indirectly any gift or compensation in return for making a recommendation or casting a vote.
- Do not receive anything of value by contract or otherwise, from the Learning Community unless it is received:
 - as a result of a contract accepted after a public bid.
 - in public recognition of service or achievement.
 - as expenses allowed by law for official duties performed as a member of the Coordinating Council.
- Follow the Learning Community's conflict of interest policy.

Consequences

- Failure to abide by the Code may result in disciplinary action in accordance with the below guidelines. The Executive Committee will consider alleged violations of the Code and will determine appropriate action after discussion with the applicable Council Member.
 - First Offense: a verbal discussion with the Vice Chair and Chair.
 - Second Offense: written notice of disapproval from the Executive Committee.
 - Third and Subsequent Offenses: public censure.

LEARNING COMMUNITY POLICIES & PROCEDURES

SECTION 9. LEGISLATIVE ACTIVITY

9.1 Authority

9.1.1 The Coordinating Council shall establish all positions of the Learning Community on legislative matters.

9.1.2 In general, legislative matters will not be considered for action by the Coordinating Council until the Legislation Subcommittee has reviewed same and made a recommendation to the Coordinating Council on such matters.

LEARNING COMMUNITY OF DOUGLAS & SARPY COUNTIES

Treasurer's Report

February 2021

Filter Criteria includes: 1) Job ID: Multiple IDs; 2) Includes Drop S

Check No.	Date	Name	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Payment Status
	2/1/21	El Mero Mero Inc	February 2021	February 2021	5,365.00		
1343	2/2/21	El Mero Mero Inc	February 2021	El Mero Mero Inc		5,365.00	Paid In Full
	2/1/21	HELP Foundation of Omaha	2302-February	Rent and utilities	12,332.91		
1344	2/2/21	HELP Foundation of Omaha	2302-February	HELP Foundation of Omaha		12,332.91	Paid In Full
	1/27/21	Lund Company	1612 - February 2021	February lease payment	52,212.61		
1345	2/2/21	Lund Company	1612 - February 2021	Lund Company		52,212.61	Paid In Full
	2/15/21	Buffett Early Childhood Institute	February 2021	Supt Plan Eval - February 2021	18,666.66		
3728	2/16/21	Buffett Early Childhood Institute	February 2021	Buffett Early Childhood Institute		18,666.66	Paid In Full
	2/15/21	UNMC	February 2021	February 2021 eval	36,134.92		
3729	2/16/21	UNMC	February 2021	UNMC		36,134.92	Paid In Full
	2/1/21	Buffett Early Childhood Institute	02/2021 Supt. Plan	February monthly program payment	110,507.08		
5009	2/2/21	Buffett Early Childhood Institute	02/2021 Supt. Plan	Buffett Early Childhood Institute		110,507.08	Paid In Full
	1/20/21	Blue Cross Blue Shield of Nebraska	1116962	Admin Health/Dental (Bradley Ekwerekwu, Paula Erlewine, Sarah Videgla)	2,253.12		
	1/20/21	Blue Cross Blue Shield of Nebraska	1116962	Admin Health/Dental (Credit: T Pierce)		751.04	
	1/20/21	Blue Cross Blue Shield of Nebraska	1116962	ELC Health/Dental (Renee Franklin)	751.04		
	1/20/21	Blue Cross Blue Shield of Nebraska	1116962	LCCC Health/Dental (Credit: J Woodward)		751.04	
	1/20/21	Blue Cross Blue Shield of Nebraska	1116962	LCCNO Health/Dental (Lucia Vaughan)	751.04		
5010	2/2/21	Blue Cross Blue Shield of Nebraska	1116962	Blue Cross Blue Shield of Nebraska		2,253.12	Paid In Full
	1/15/21	Jensen Rogert Associates, Inc.	2021-02	February 2021	2,375.00		
5011	2/2/21	Jensen Rogert Associates, Inc.	2021-02	Jensen Rogert Associates, Inc.		2,375.00	Paid In Full
	2/2/21	Nebraska Dept of Education	REFUND 02022021	Refund douplicate ACH Payment made in error as requested	72,115.07		
5012	2/2/21	Nebraska Dept of Education	REFUND 02022021	Nebraska Dept of Education		72,115.07	Paid In Full
	2/1/21	One World Community Health Centers, Inc	4083-IN	February South Omaha Center	132,616.67		
5013	2/2/21	One World Community Health Centers, Inc	4083-IN	One World Community Health Centers, Inc		132,616.67	Paid In Full
	1/18/21	Papillion La Vista Community Schools	0100102130000-121130	Sept. - Jan. Jump start charges	7,323.65		
5014	2/2/21	Papillion La Vista Community Schools	0100102130000-121130	Papillion La Vista Community Schools		7,323.65	Paid In Full
	1/25/21	Sarpy County Election Commission	01252021	General Election costs	5,031.36		
5015	2/2/21	Sarpy County Election Commission	01252021	Sarpy County Election Commission		5,031.36	Paid In Full
	1/22/21	Colonial Life	38841520201965	Short Term Dis	311.65		
	1/22/21	Colonial Life	38841520201965	Short Term Dis	63.70		
	1/22/21	Colonial Life	38841520201965	short tem dis	138.00		
5016	2/2/21	Colonial Life	38841520201965	Colonial Life		513.35	Paid In Full
	1/31/21	Culligan of Omaha	995034	Cooler rent	12.00		
5017	2/2/21	Culligan of Omaha	995034	Culligan of Omaha		12.00	Paid In Full
	1/14/21	Regal Printing	73054	Business Cards, Zingg, Schoenberger, Brock, Hall, Videgla-Edoh, Hager, Martinez Real, Thommes	524.00		
	1/27/21	Regal Printing	73228	Business Cards, Brock	65.50		
	1/27/21	Regal Printing	73230	Business Cards, Zingg	65.50		
	1/27/21	Regal Printing	73263	LC Letterhead	75.00		
5018	2/2/21	Regal Printing	73263	Regal Printing		730.00	Paid In Full
	1/19/21	VSP	811450832	February 2021	75.39		
5019	2/2/21	VSP	811450832	VSP		75.39	Paid In Full
	2/5/21	Learning Community Foundation of	020520201	Forward Funds received from TIAA Charitable Giving Fund	2,000.00		
5020	2/5/21	Learning Community Foundation of	020520201	Learning Community Foundation of		2,000.00	Paid In Full

LEARNING COMM OF DOUGLAS SARPY COUNTIES

Treasurer's Report

February 2021

Filter Criteria includes: 1) Job ID: Multiple (IDs); 2) Includes Drop S

Check No.	Date	Name	Invoice/CM #	Line Description	Debit Amount	Credit Amount	Payment Status
	2/9/21	Nebraska Early Childhood Collaborative	11302020	November Childcare Director Training program	4,888.89		
5021	2/9/21	Nebraska Early Childhood Collaborative	11302020	Nebraska Early Childhood Collaborative		4,888.89	Paid In Full
	1/11/21	Omaha Public Schools	Sept-Nov 2020 ErlyCh	Sept-Nov 2020 ErlyCh	131,472.24		
	1/11/21	Omaha Public Schools	Sept-Nov 2020 Inst#1	Sept-Nov 2020 Inst#1	23,371.35		
	1/11/21	Omaha Public Schools	Sept-Nov 2020 Inst#3	Sept-Nov 2020 Inst#3	39,076.25		
5022	2/9/21	Omaha Public Schools	Sept-Nov 2020 Inst#3	Omaha Public Schools		193,919.84	Paid In Full
	1/21/21	OMAHA PUBLIC SCHOOLS	Sept-Nov2020 SuptPln	Sept-Nov 2020 BECI payment - Mt. View	29,094.97		
	1/21/21	OMAHA PUBLIC SCHOOLS	Sept-Nov2020 SuptPln	Sept-Nov 2020 BECI payment - Gomez	38,044.84		
	1/21/21	OMAHA PUBLIC SCHOOLS	Sept-Nov2020 SuptPln	Sept-Nov 2020 BECI payment - Liberty	40,171.87		
	1/21/21	OMAHA PUBLIC SCHOOLS	Sept-Nov2020 SuptPln	Sept-Nov 2020 BECI payment - Pinewood	40,330.79		
5023	2/9/21	OMAHA PUBLIC SCHOOLS	Sept-Nov2020 SuptPln	OMAHA PUBLIC SCHOOLS		147,642.47	Paid In Full
	2/1/21	Clarity Benefit Solutions	0201214474	Admin Mo Fees	25.00		
	2/1/21	Clarity Benefit Solutions	0201214474	MED and DCA	18.00		
5024	2/9/21	Clarity Benefit Solutions	0201214474	Clarity Benefit Solutions		43.00	Paid In Full
5025	2/16/21	Void					
	2/12/21	Ralston Public Schools	2020-21 Reimb FEB21	Superintendents Early Childhood 20/21	38,796.92		
	2/12/21	Ralston Public Schools	2020-21 Reimb FEB21	Instructional Coaching 20/21	32,717.29		
5026	2/16/21	Ralston Public Schools	2020-21 Reimb FEB21	Ralston Public Schools		71,514.21	Paid In Full
	2/1/21	Project Harmony	02012021	Parent Univerity Program January 2021	26,338.42		
5027	2/16/21	Project Harmony	02012021	Project Harmony		26,338.42	Paid In Full
	2/5/21	AxisPlus Benefits	5860	January 2021 FSA Participant's fee	24.00		
5028	2/16/21	AxisPlus Benefits	5860	AxisPlus Benefits		24.00	Paid In Full
	2/2/21	Electronic Contracting Company	10055	Wireless Mics not working or holding charge	345.00		
5029	2/16/21	Electronic Contracting Company	10055	Electronic Contracting Company		345.00	Paid In Full
	1/31/21	Konica Minolta Business Solutions USA I	271071985	PU Copier maintenance	25.82		
	1/31/21	Konica Minolta Business Solutions USA I	271072123	Admin copier mainenance	56.73		
5030	2/16/21	Konica Minolta Business Solutions USA I	271072123	Konica Minolta Business Solutions USA I		82.55	Paid In Full
	1/29/21	Konica Minolta Premier Finance	71230502	Admin Lease payment	194.48		
	1/29/21	Konica Minolta Premier Finance	71230502	PU lease payment	200.34		
5031	2/16/21	Konica Minolta Premier Finance	71230502	Konica Minolta Premier Finance		394.82	Paid In Full
	1/25/21	Nebraska Association of School Boards	INV-07157-D9V5J6	Registration - LIC - Monday Program - Allen Hager	55.00		
	1/25/21	Nebraska Association of School Boards	INV-07159-H2K8Y3	Registration - LIC - Monday Program - Melinda Kozel	55.00		
	1/25/21	Nebraska Association of School Boards	INV-07165-J1S3B6	Registration - LIC - Monday Program - Tim Hall	55.00		
	1/25/21	Nebraska Association of School Boards	INV-07166-F6R5S3	Registration - LIC - Monday Program - Clarice Jackson	55.00		
	1/25/21	Nebraska Association of School Boards	INV-07167-N9Q7B7	Registration - LIC - Monday Program - Mark Hoeger	55.00		
	1/25/21	Nebraska Association of School Boards	INV-07168-M3G9C1	Registration - LIC - Monday Program - Lisa Shoenberger	55.00		
5032	2/16/21	Nebraska Association of School Boards	INV-07168-M3G9C1	Nebraska Association of School Boards		330.00	Paid In Full
	2/22/21	Colonial Life	3884152-0301923	Short Term Dis	311.65		
	2/22/21	Colonial Life	3884152-0301923	Short Term Dis	63.70		
	2/22/21	Colonial Life	3884152-0301923	short tem dis	138.00		
5033	2/23/21	Colonial Life	3884152-0301923	Colonial Life		513.35	Paid In Full
	2/9/21	InfliNet Solutions, Inc.	58247ISI	Web Cam	53.99		
5034	2/23/21	InfliNet Solutions, Inc.	58247ISI	InfliNet Solutions, Inc.		53.99	Paid In Full
	2/16/21	City of Omaha	198652	Librarian (Debra Paris) Jan 2021 PR/Benefits	5,323.54		
5035	2/23/21	City of Omaha	198652	City of Omaha		5,323.54	Paid In Full

LEARNING COMM OF DOUGLAS SARPY COUNTIES

Treasurer's Report

February 2021

Filter Criteria includes: 1) Job ID: Multiple IDs; 2) Includes Drop S

Check No.	Date	Name	Invoice/GM #	Line Description	Debit Amount	Credit Amount	Payment Status
	1/31/21	Completely KIDS	013121FC	January billing-Field Club ELC Prog	4,286.00		
5036	2/23/21	Completely KIDS	013121FC	Completely KIDS		4,286.00	Paid In Full
	2/8/21	Koley Jessen	398410	General	2,276.20		
	2/8/21	Koley Jessen	398411	ELC Contract	1,388.00		
	2/8/21	Koley Jessen	398412	Monthly Community Council Meetings	690.00		
5037	2/23/21	Koley Jessen	398412	Koley Jessen		4,354.20	Paid In Full
022321	2/23/21	Security National Bank	January Statement	Credit Card on-line payment	614.60	614.60	Paid In Full
	1/31/21	Seim Johnson LLP	013121 CL06438.00	Final bill for FYE August 2020 FS compilation	4,200.00		
	1/31/21	Seim Johnson LLP	013121 CL06438.00	Accounting Assistance / Sage 50	1,598.00		
5038	2/23/21	Seim Johnson LLP	013121 CL06438.00	Seim Johnson LLP		5,798.00	Paid In Full
					928,233.75	928,233.75	

LEARNING COMMUNITY OF DOUGLAS SARPY COUNTIES

Credit Card Report

February 2021

Filter Criteria includes: Report order is by Date.

Date	Reference	Payee	Amount	Transaction Description
2/1/21	CC022021-P01	Sprint Corporation	237.22	Cell phone bill - Project Harmony
2/1/21	CC022021-SCM1	Microsoft Corporation	-46.00	Credit Memo re: January Microsoft monthly fee
2/6/21	CC022021-V04	Amazon.com	16.96	Wall Clock Community Room
2/8/21	CC022021-V05	Amazon.com	47.93	Clorox Wipes for Lucia
2/11/21	CC022021-V06	Amazon.com	372.48	Diapers
2/12/21	CC022021-V07	Amazon.com	41.99	Diapers
2/18/21	CC022021-V08	Zoom Video Communication, Inc.	199.90	Zoom access
2/18/21	CC022021-V09	Amazon.com	34.23	Diapers
2/19/21	CC022021-V10	Amazon.com	18.98	Disposable Kids Masks for Lucia
2/23/21	CC022021-V11	1&1 Ionos	120.00	Annual Renewal - Project Harmony
2/24/21	CC022021-V12	Stamps.com	17.99	Monthly Stamps.com charges
Total			1,061.68	

LEARNING COMMUNITY OF DOUGLAS & SARPY COUNTIES
Budget to Actual - General Administration
For the Six Months Ending February 28, 2021

	Current FY Budget	Actual YTD	Percent of Budget	Remaining Spent
Revenues				
STATE AID	\$ 470,000.00	\$ 470,000.00	100.00	0.00
Total Revenues	470,000.00	470,000.00	100.00	0.00
General Expenses				
Coordinating Council				
LCCC- CONTRACTED SERVICES	35,000.00	18,278.96	52.23	16,721.04
LCCC-OTHER PROF/TECH	6,000.00	3,971.45	66.19	2,028.55
LCCC - ADVERTISING	3,500.00	221.30	6.32	3,278.70
LCCC -PRINTING	500.00	0.00	0.00	500.00
LCCC - OFF SUPPLIES	250.00	75.00	30.00	175.00
LCCC-CONFERENCE REGISTRATIO	2,500.00	880.00	35.20	1,620.00
LCCC - MISC EXPENSES	1,800.00	117.00	6.50	1,683.00
Coordinating Council - Subtotal	49,550.00	23,543.71	47.52	26,006.29
Administration				
CEO SALARY	137,500.00	68,749.98	50.00	68,750.02
OTHER SALARIES AND WAGES	188,287.85	91,143.90	48.41	97,143.95
PAYROLL TAXES	24,922.77	12,329.54	49.47	12,593.23
BENEFIT EXPENSES	61,480.28	24,326.83	39.57	37,153.45
DUES AND MEMBERSHIPS	6,900.00	615.00	8.91	6,285.00
CONFERENCE/PROFESSIONAL DEV	8,900.00	1,082.94	12.17	7,817.06
PUBLIC ACCOUNTING	10,000.00	6,278.00	62.78	3,722.00
STATE AUDIT	11,000.00	0.00	0.00	11,000.00
TELECOMMUNICATIONS/WEBSITE	5,460.00	1,050.00	19.23	4,410.00
SUPPLIES	5,460.00	1,851.33	33.91	3,608.67
FURNITURE	5,460.00	0.00	0.00	5,460.00
PRINTING AND POSTAGE	17,480.00	3,038.96	17.39	14,441.04
TECHNOLOGY/EQUIPMENT	126,000.00	10,384.14	8.24	115,615.86
REIMBURSED EXPENSES	2,500.00	22.00	0.88	2,478.00
OTHER MISC.	14,900.00	5,785.81	38.83	9,114.19
Administration - Subtotal	626,250.90	226,658.43	36.19	399,592.47
Total Expenses	675,800.90	250,202.14	37.02	425,598.76
Net Income	\$ (205,800.90)	\$ 219,797.86	106.80	(425,598.76)

LEARNING COMMUNITY OF DOUGLAS & SARPY COUNTIES

Budget to Actual - ELC Operations
For the Six Months Ending February 28, 2021

	Current FY Budget	Actual YTD	Percent of Budget	Remaining Spent
Revenues				
LOC PROP TAX - ELC LEVY	\$ 10,321,062.51	\$ 1,618,480.00	15.68	8,702,582.51
INTEREST - ELC OP	10,000.00	1,186.71	11.87	8,813.29
Total Revenues	10,331,062.51	1,619,666.71	15.68	8,711,395.80
General Expenses				
Pilot Programming				
Subcouncil 1 ELC Programming	203,990.00	220,104.41	107.90	(16,114.41)
Subcouncil 3 ELC Programming	304,935.00	181,653.84	59.57	123,281.16
Subcouncil 4 ELC Programming	141,822.00	24,985.11	17.62	116,836.89
Subcouncil 5 ELC Programming	309,000.00	309,000.00	100.00	0.00
Subcouncil 6 ELC Programming	121,753.00	42,613.07	35.00	79,139.93
Programming - Subtotal	1,081,500.00	778,356.43	71.97	303,143.57
North Omaha Center				
Early Childhood Partnership	875,422.60	204,818.16	23.40	670,604.44
Subcouncil 2 Family Support Li	0.00	16,473.11	0.00	(16,473.11)
Childcare Director Training	144,000.00	12,000.00	8.33	132,000.00
Parent University	1,516,444.00	335,897.84	22.15	1,180,546.16
Center Operations	130,286.73	48,326.94	37.09	81,959.79
North Omaha Center - Subtotal	3,747,653.33	1,395,872.48	37.25	2,351,780.85
South Omaha Center				
South Omaha Center	1,591,400.00	795,700.02	50.00	795,699.98
Subcouncil 5 Family Support Li	0.00	0.00	0.00	0.00
South Omaha Center - Subtotal	1,591,400.00	795,700.02	50.00	795,699.98
Superintendent's Early Childhood Plan				
Superintendent's Early Childho	2,600,000.00	1,025,427.01	39.44	1,574,572.99
Superintendent's Plan - Subtotal	2,600,000.00	1,025,427.01	39.44	1,574,572.99
General Expenses				
Admin-Community Relations	175,000.00	23,135.38	13.22	151,864.62
Admin-Legal	30,000.00	38,243.65	127.48	(8,243.65)
Admin-Insurance/Bonding	69,000.00	3,951.15	5.73	65,048.85
Admin-Lobbying	29,000.00	14,450.00	49.83	14,550.00
Admin-Salaries and Wages	267,933.62	100,168.41	37.39	167,765.21
Admin-Payroll Taxes	20,496.92	7,638.45	37.27	12,858.47
Admin-Benefit Expenses	41,275.45	17,239.01	41.77	24,036.44
Admin-Other Misc. Expenses	19,600.00	(60.43)	(0.31)	19,660.43
General Expenses - Subtotal	652,305.99	204,765.62	31.39	447,540.37
Total Expenses	8,591,359.32	3,421,765.13	39.83	5,169,594.19
Difference of Revenues & Expenses	(1,739,703.19)	1,802,098.42	(103.59)	(3,541,801.61)
Net Income	\$ 1,739,703.19	\$ (1,802,098.42)	103.59	3,541,801.61

LEARNING COMMUNITY OF DOUGLAS & SARPY COUNTIES
Budget to Actual - Capital Projects
For the Six Months Ending February 28, 2021

	Current FY Budget	Actual YTD	Percent of Budget	Remaining Spent
Revenues				
LOC PROP TAX - CAP PROJ (1070)	\$ 860,088.56	\$ 98,705.64	11.48	761,382.92
Total Revenues	860,088.56	98,705.64	11.48	761,382.92
Learning Centers				
North Omaha Center - Lease Pay	630,000.00	329,370.66	52.28	300,629.34
South Omaha Center - Lease Pay	224,600.00	90,651.50	40.36	133,948.50
Total Expenses	854,600.00	420,022.16	49.15	434,577.84
Difference of Revenues & Expenses	\$ 5,488.56	\$ (321,316.52)	5,854.30	326,805.08

For Management Purposes Only

LEARNING COMMUNITY OF DOUGLAS & SARPY COUNTIES
Budget to Actual - Research & Evaluation
For the Six Months Ending February 28, 2021

	Current FY Budget	Actual YTD	Percent of Budget	Remaining Spent
Revenues				
Interest	\$ 721,150.70	\$ 432,690.42	60.00	288,460.28
	0.00	0.00	0.00	0.00
Total Revenues	721,150.70	432,690.42	60.00	288,460.28
Research & Evaluation				
Program Evaluation & Research	525,000.00	216,809.52	41.30	308,190.48
GOALS Student Attendance Initi	95,000.00	95,000.00	100.00	0.00
CAP - Full Plan Evaluation by	0.00	0.00	0.00	0.00
Superintendent's Plan Evaluati	224,000.00	55,999.98	25.00	168,000.02
Total Expenses	844,000.00	367,809.50	43.58	476,190.50
Difference of Revenues & Expenses	\$ (122,849.30)	\$ 64,880.92	52.81	(187,730.22)

DISTRICT INITIATIVE AGREEMENT PROCESS 2021

Process Overview: The past few years, the ELD Subcommittee has spent a considerable amount of time determining which types of district initiatives to consider for funding and recommended supporting Extended Learning, Jumpstart to Kindergarten and Instructional Coaching Programs. Subcouncils then ask staff to work directly with the districts to figure out which programs to support and how much to allocate to each district ahead of time. Each Subcouncil informally approves the program and dollar amounts in advance so that districts can be most efficient with the required paperwork. Subcouncils then schedule formal meetings to review the program agreements and bring a recommendation to the full Council in May. We continue to receive very positive feedback from districts who have greatly appreciated the opportunity to plan ahead of time and work together to best meet the needs of children in poverty.

Current Subcouncil Current Programming	Districts Meet with LC Staff & Shared Learning Groups to determine same or different program proposal	2020/2021 Dollar Amount Allocated (Finance Director to include allocation & carryover funds per Subcouncil in January)	Upon informal Subcouncil consensus, Districts Complete Proposal Paperwork (30 days from agreement with LC staff)	Subcouncil Approves any changes in program Agreements (prior to April 2020)	Koley Jessen Prepares Contracts (15-30 days)	LCCC Approval
Subcouncil 1 Instructional Coaching (OPS)			March 2021	April 2021		May 2021
Subcouncil 3 Extended Learning (Completely Kids/OPS) Instructional Coaching (OPS, Westside, Ralston)	January-February 2021		March 2021	April 2021		May 2021
Subcouncil 4 Instructional Coaching (Millard)			March 2021	April 2021		May 2021
Subcouncil 5 Instructional Coaching (Bellevue)						
Subcouncil 6 Ext Learning/Jumpstart (Papillion-La Vista, DC West, Springfield Platteview, Elkhorn)	January-February 2021		March 2021	April 2021		May 2021