

Learning Community Coordinating Council

November 16th, 2023 – 6:00PM

1612 North 24th Street, Omaha, Nebraska 68110

Learning Community Vision: That all children within the Learning Community achieve academic success without regard to social or economic circumstance.

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: (Items do not have to be taken in the same order as listed.)

I. Opening the Meeting

- i. Call to Order: The regular November meeting of the Learning Community Council is called to order on November 16th, 2023, at 6 p.m.
- ii. **Council Mission Statement: Together with school districts and community organizations as partners, we demonstrate, share, and implement more effective practices to measurably improve educational outcomes for children and families in poverty.**
- iii. Public Notice and Compliance Nebraska Open Meetings Law
- iv. Council Roll Call:
- v. Pledge of Allegiance

II. Public Comment

III. Reports

- i. Chair
- ii. CEO
- iii. Treasurer
- iv. Legal Counsel
- v. Foundation

IV. Consent Agenda

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- i. Minutes of the October 19th, 2023, meeting of the Council
- ii. Treasurer's Report – dated October 31st, 2023

V. Programming Update

- a. Centers Updates
- b. Superintendents' Plan
- c. District Initiatives- Instructional Coaching Discussion by Omaha Public Schools

VI. Subcommittee Reports

- a) Elementary Learning and Diversity Subcommittee (ELD)
- b) Budget, Finance and Audit Subcommittee
- c) Legislative Subcommittee
- d) Administration and Personnel Subcommittee
- e) Transition Committee

VII. New Business

- 1) Emspace Quarterly Report
- 2) Interview Candidates for Appointment to the Subcouncil 1 vacancy.
 - i. Action Item: Vote by written ballot to determine recommended finalists.
 - ii. Action Item: Motion to nominate one or more candidates as a finalist (up to 3) for Subcouncil 1 vacancy (including any candidate who receives a majority of the votes).
 - iii. Action Item: Vote by written ballot to select the appointee.
 - iv. Action Item: Appoint one finalist to the Subcouncil 1 candidate vacancy.
- 3) Council Resignation
 - i. **Action Item:** Motion to Accept Resignation of Gerald Kuhn from the Coordinating Council
 - ii. **Action Item:** Upon recommendation of the Executive Committee, the motion to approve the interim CEO contract with Gerald Kuhn

Upcoming Meeting – December 7, 2023 – Learning Community Center of North Omaha, 1612 North 24th Street, Omaha, NE 68110

VIII. Adjourn

***Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the council will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the Council. Please arrive at the beginning of the meeting.

UPCOMING LEARNING COMMUNITY EVENTS:

Advisory Committee

To Be Determined

LC Coordinating Council

December 7, 2023, 6:00 p.m.

Learning Community Center of North Omaha, 1612 N. 24th Street, Omaha, NE

| | |
|---------------|------------------|
| Subcouncil #1 | To Be Determined |
| Subcouncil #2 | To Be Determined |
| Subcouncil #3 | To Be Determined |
| Subcouncil #4 | To Be Determined |
| Subcouncil #5 | To Be Determined |
| Subcouncil #6 | To Be Determined |

HANDOUTS TO ACCOMPANY THIS AGENDA ARE AS FOLLOW

- CEO Report
- LCCC Minutes dated October 19th, 2023
- Treasurer's Report dated October 31st, 2023
- Center Updates
- Emspace Quarterly Report Update
- Subcouncil 1 Election (Candidates Documents, Applications)
- Council Member Letter of Resignation (Gerald Kuhn)
- Interim CEO Contract



1612 North 24th Street
Omaha, Nebraska 68110
Phone: 402.964.2405

Chief Executive Officer
Dr. Bradley Ekwerekwu

**COORDINATING
COUNCIL OFFICERS**
Chair
Brian Thommes

Vice Chair
Mark Hoeger

Secretary
Angie Miller

Treasurer
Tim Hall

COUNCIL MEMBERS
Achievement Subcouncil 1
Mike Kuhn
Brian Thommes

Achievement Subcouncil 2
Carol Hahn
Sharnelle Shelton

Achievement Subcouncil 3
Mark Hoeger
Sally Otis

Achievement Subcouncil 4
Angie Miller
Amy Scott

Achievement Subcouncil 5
Douglas Brady
Tonya Ward

Achievement Subcouncil 6
Andrew Brock
Tim Hall

MISSION

Together with school districts and community organizations as partners, we demonstrate, share and implement more effective practices to measurably improve educational outcomes for children and families in poverty.

VISION

That all children within the Learning Community achieve academic success without regard to social or economic circumstance.

LearningCommunityDS.org

NOVEMBER 16, 2023 LCCC MEETING

CEO REPORT

1. Please review the Centers Update meeting material to learn more about current events going on at the Centers. This report includes multiple updates on current and future programming and family engagement at LCCNO and LCCSO.
2. At tonight's meeting, the LCCC will hear from Omaha Public Schools. Please participate in the conversation to learn more about the district initiatives program, evaluation, and overall impact in the school/community.
3. Thank you to all individuals that were able to attend the Data Walk on November 9 at 3:30 PM at LCCNO. The LCCC will hear from MMI, our program evaluation partner, at the January 2024 LCCC meeting where they will be presenting the yearly LC program evaluation. LCCC members are encouraged to ask questions, engage in dialogue, and promote collaboration with our valued program partner.
4. Discussions continue with Omaha Economic Development Corporation (OEDC) and El Mero Mero are on-going to discuss renewing the leases at the LCCNO and LCCSO locations. The Executive subcommittee will review terms and advise on next steps in the coming months.
5. The Learning Community of Douglas and Sarpy Counties will hold a special election at tonight's meeting to elect a Subcouncil 1 member and an additional special election on December 7, 2023 for another Subcouncil 1 member. Please ensure to share the postings with our community.
6. A few points to consider at this calendars' year end: Strategic Planning facilitation, CEO search planning, upcoming contract/lease deadlines, Insurance renewals for the LC, LCCC informative orientation session(s) with NASB in January, new council member and officer elections in January, on-going community collaborations supporting the LC mission.

Learning Community Coordinating Council

October 19th, 2023 – 6:00PM

1612 North 24th, Omaha, Nebraska

Meeting Minutes

Learning Community Vision: That all children within the Learning Community achieve academic success without regard to social or economic circumstance.

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: (Items do not have to be taken in the same order as listed.)

I. Opening the Meeting

- i. Call to Order: The regular October meeting of the Learning Community Council is called to order on October 19th, 2023, at 6:01 p.m.
- ii. **Council Mission Statement: Together with school districts and community organizations as partners, we demonstrate, share, and implement more effective practices to measurably improve educational outcomes for children and families in poverty.**
- iii. Public Notice and Compliance Nebraska Open Meetings Law

A meeting of the Coordinating Council of the Learning Community of Douglas and Sarpy Counties was held October 19th, 2023. Notice of the meeting, containing the date, time, place, and agenda, was given in advance thereof by publication in the Daily Record on October 12th, 2023. The proof of publication has been received and will be made a permanent part of the record of the meeting. Notice of the agenda was given to all members of the Council on October 13th, 2023.

iv. Council Roll Call:

Voting Members Present: Brock, Hall, Hoeger, Kuhn, Miller, Otis, Shelton, Ward

Voting Members Excused:

Members Absent: Hahn, Scott

Staff Present: Ekwerekwu, Le, Lewis, Lopez, Videgla

Also Present: Koley Jessen, Emspace, BECI, MOEC, MMI, Ralston Public Schools

v. Pledge of Allegiance

II. Public Comment

A. Reports

i. Chair-

- i. Action Item:** Motion to Accept Resignation of Brian Thommes from the Coordinating Council.

Motion first by Hoeger, second by Shelton to accept the resignation of Brian Thommes from the coordinating council. **Yeas:** Brock, Hall, Hoeger, Kuhn, Miller, Otis, Shelton, Ward, **Motion carried.**

B. Officer Elections

- Nomination by Hoeger for Miller as a Chair. (8 Votes).

Yeas: Brock, Hall, Hoeger, Kuhn, Miller, Otis, Shelton, Ward **Nays:** None, **Motion carried.**

Miller wins nomination as Chair.

- Nomination by Hoeger for Shelton as Secretary. (8 Votes).

Yeas: Brock, Hall, Hoeger, Kuhn, Miller, Otis, Shelton, Ward **Nays:** None, **Motion carried.**

Shelton wins nomination as Secretary.

ii. CEO-

1. The Learning Community of Douglas and Sarpy Counties would like to thank Mr. Brian Thommes for his dedicated service for the last 5 years. Brian has represented Subcouncil 1 with great fervor and consistency. We wish him all the best in his future endeavors.
2. The Learning Community of Douglas and Sarpy Counties will hold a special election on November 16, 2023, to elect a Subcouncil 1 member. Please refer to the Learning Community website for additional information and application materials.
3. At tonight's meeting, the LCCC will hear from Ralston Public Schools. Please participate in the conversation to learn more about the district initiatives program, evaluation, and overall impact in the school/community.
4. Please review the Centers Update meeting material to learn more about current events going on at the Centers. We are fortunate to have Mr. Nghia Le, the Parent University Program Director, present updates on current and future programming and family engagement at LCCNO.
5. At tonight's meeting, the LCCC will hear from BECI as they present their evaluation of the Superintendents' Early Childhood Plan. LCCC members are encouraged to ask questions, engage in dialogue, and collaborate with our valued program partner.
6. Discussions continue with Omaha Economic Development Corporation (OEDC) and El Mero Mero are on-going to discuss renewing the leases at the LCCNO and LCCSO locations. The Executive subcommittee will review terms and advise on next steps.
7. Be aware that we will be hearing from MMI at November's LCCC meeting to discuss the yearly LC program evaluation. LCCC members are encouraged to ask questions, engage in dialogue, and promote collaboration with our valued program partner. There will be a Data Walk on November 9 at 3:30 PM at LCCNO to provide an in-depth look at specific data points. Please join the meeting if you are able!

- iii. Treasurer- Hall shared that they have met and reviewed all the reports and the council should expect the credit report along with the Budget to actual for the fourth quarter.

- iv. Legal Counsel - No report

Douglas Brady arrived at 6:17 PM

- v. Foundation - No report

III. Consent Agenda

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- i. Minutes of the September 28th, 2023, meeting of the Council
- ii. Treasurer's Report- dated September 30th, 2023
- iii. Budget to Actual 4QFY 2022/2023 financial statements

Motion first by Miller, second by Hall, to approve the Minutes of the September 28th, 2023, and Treasurer's Report dated September 30th, 2023, and Budget to Actual 4QFY 2022/2023 financial statements.

Yeas: Brady, Brock, Hall, Hoeger, Kuhn, Miller, Otis, Shelton, **Nays:** Ward, **Motion carried.**

- a) Programming Updates Centers Updates- Parent University Presentation
- b) Superintendent's Plan - Evaluation of Superintendent's Plan by BECI
- c) District Initiatives - Presentation by Ralston Public Schools by Amber Scott

IV. Subcommittee Reports-

- a) Elementary Learning and Diversity Subcommittee (ELD)- Miller shared that Data walk by MMI will be coming up next meeting; so be ready for it.
- b) Budget, Finance and Audit Subcommittee- No report
- c) Legislative Subcommittee- No report
- d) Administration and Personnel-
- e) Transition Subcommittee - Otis appreciated everyone that participated with all their passions and perspectives. They have a resolution to approve Mike Kuhn as an interim CEO for the Learning Community of Douglas & Sarpy Counties starting November 20th, 2023.

Resolution #1) Upon the recommendation of the Transition Committee and with their approval, I offer the Motion that the full Council approve Gerald "Mike" Kuhn to serve as the Interim Chief Executive Officer. Subject to his resignation from the Learning Community Coordinating Council, his term of employment will begin Monday, November 20, 2023, and following the final resignation date for Dr. Bradley Ekwerekwu of Friday, November 17, 2023.

ii. Action Item: Motion to approve Kuhn as interim CEO for the Learning Community of Douglas & Sarpy Counties starting November 20th, 2023.

Motion first by Otis, second by Brady, to approve Kuhn as interim CEO for LCDS.

Yeas: Brady, Brock, Hall, Hoeger, Miller, Otis, Shelton, Ward, **Abstain:** Kuhn, **Motion carried.**

Resolution #2) I move that the full Council authorizes the Executive Committee to negotiate an employment agreement with Mr. Kuhn generally in line with the "Offer of Employment" extended to the previous Interim CEO dated October 15, 2015, at a monthly salary commensurate with agreed duties at a rate not to exceed the current CEO's salary.

iii. Action Item: Motion to approve the salary negotiation for Kuhn as the new interim of LCDS.

Motion first by Otis, second by Ward, to approve Kuhn salary negotiation.

Yeas: Brady, Brock, Hall, Hoeger, Miller, Otis, Shelton, Ward, **Abstain:** Kuhn, **Motion carried.**

V. Upcoming Meeting – November 16th, 2023 – Learning Community Center of North Omaha, 1612 North 24th Street, Omaha, NE 68110

VI. New Business-

1) MOTION

iv. Action Item: Motion to provide unredacted copies of the original invoices from the LCCC Attorneys Koley Jessen during the period of annuary 1, 2016 to December 31, 2018.

Motion first by Ward, second by Kuhn.

Yeas: Brock, Kuhn, Shelton, Ward, **Nays:** Brady, Hall, Hoeger, Miller, Otis, **Motion failed.**

VII. Adjourn at 8:51 PM.

***Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the council will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the Council. Please arrive at the beginning of the meeting.

UPCOMING LEARNING COMMUNITY EVENTS:

| | |
|-------------------------|---|
| Advisory Committee | To Be Determined |
| LC Coordinating Council | November 16 th , 2023, 6:00 PM |
| Subcouncil #1 | To Be Determined |
| Subcouncil #2 | To Be Determined |
| Subcouncil #3 | To Be Determined |
| Subcouncil #4 | To Be Determined |
| Subcouncil #5 | To Be Determined |
| Subcouncil #6 | To Be Determined |

HANDOUTS TO ACCOMPANY THIS AGENDA ARE AS FOLLOWS

- LCCC Minutes dated September 28th, 2023
- September Treasurer's Report dated September 30th, 2023
- CEO Report
- Center Updates
- Budget to Actual 4QFY 2022/2023 financial statements
- BECI Evaluation
- Ralston Public School Presentation
- Parent University Presentation
- Council Member Letter of Resignation (Brian Thommes)

LEARNING COMMUNITY OF DOUGLAS SARPY COUNTIES
Treasurer's Report
Oct 31, 2023

November 16, 2023 Agenda Item IV. ii.

| Check# | Date | Name | Invoice/CM # | Line Description | Debit Amount | Credit Amount | Payment Status |
|-------------|----------|-------------------------------------|-------------------|--|-------------------|-------------------|---------------------|
| | 9/20/23 | Blue Cross Blue Shield of Nebraska | 3438563 | October Health & Dental (Admin) | 6,584.27 | | |
| | | | | October Health & Dental (PU Staff) | 11,181.21 | | |
| | | | | October Health & Dental (ELC Dir) | 2,468.98 | | |
| 6311 | | | | Blue Cross Blue Shield of Nebraska | | 20,234.46 | Paid In Full |
| | 10/2/23 | Buffett Early Childhood Institute | LCYR3-092023Supes | September 2023 Monthly Program Payment | 196,061.22 | | |
| | | | | <i>Year 3 25% of residual</i> | <i>-14,939.07</i> | | |
| 6320 | | | | Buffett Early Childhood Institute | | 181,122.15 | Paid In Full |
| | 10/16/23 | CINTAS CORPORATION #2 | 5179892845 | AED CHECKED | 36.81 | | |
| | | | | First Aid Cabinet in Hallway | 35.47 | | |
| | | | | SERVICE CHARGE | 21.95 | | |
| 6327 | | | | CINTAS CORPORATION #2 | | 94.23 | Paid In Full |
| | 10/12/23 | City of Omaha | 237334 | DEBRA PARIS September 2023 PAYROLL/BENEFITS | 4,006.98 | | |
| 6324 | | | | City of Omaha | | 4,006.98 | Paid In Full |
| | 8/1/23 | Clarity Benefit Solutions | 2308014474 | July Administration Monthly Fee | 26.25 | | |
| | | | | MED and DCA | 47.30 | | |
| 6328 | | | | Clarity Benefit Solutions | | 73.55 | Paid In Full |
| | 10/1/23 | Clarity Benefit Solutions | 2310014474 | September Administration Monthly Fee | 27.83 | | |
| | | | | MED and DCA | 50.10 | | |
| 6315 | | | | Clarity Benefit Solutions | | 77.93 | Paid In Full |
| | 9/30/23 | Completely KIDS | 20230930-LC | September Contract billing for Field Club Elementary | 11,309.00 | | |
| 6325 | | | | Completely KIDS | | 11,309.00 | Paid In Full |
| | 10/15/23 | Control Yours | 6596 | Control Yours Plus Membership Subscription for LCC | 192.50 | | |
| 6329 | | | | Control Yours | | 192.50 | Paid In Full |
| | 9/30/23 | Culligan of Omaha | 1083495 | EQUIPMENT - COOLERFor Serv., from 10/01 to 10/30 | 13.50 | | |
| | | | | Equipment - POU With FilterFor Serv, from 10/01 to 10/30 | 65.00 | | |
| | | | 1083624 | EQUIPMENT - COOLERFor Serv., from 10/01 to 10/30 | 6.50 | | |
| | | | | Equipment - POU With FilterFor Serv, from 10/01 to 10/30 | 65.00 | | |
| 6319 | | | | Culligan of Omaha | | 150.00 | Paid In Full |
| | 10/10/23 | Dillons Customer Charges | 269451 | PU Groceries for Family Meals | 66.64 | | |
| 6331 | | | | Dillons Customer Charges | | 66.64 | Paid In Full |
| | 10/24/23 | Douglas County West School District | Sept-Oct 2023 | 23/24 Supt. Plan Payment | 16,461.42 | | |
| 6343 | | | | Douglas County West School District | | 16,461.42 | Paid In Full |
| | 9/28/23 | El Mero Mero Inc | 1861 | October 2023 Lease Payment | 5,932.00 | | |
| 1514 | | | | El Mero Mero Inc | | 5,932.00 | Paid In Full |
| | 10/2/23 | EMSPACE, INC | 90997 | Account Service & Consulting | 9,033.75 | | |
| | | | | Media Outreach & Management | 1,148.75 | | |
| | | | | Professional Photography | 495.00 | | |
| | | | | Misc Communications | 495.00 | | |
| | | | | Social Media Management | 3,496.25 | | |
| | | | | Quarterly Digital Newsletter | 618.75 | | |
| 6338 | | | | EMSPACE, INC | | 15,287.50 | Paid In Full |

LEARNING COMMUNITY OF DOUGLAS SARPY COUNTIES
Treasurer's Report
Oct 31, 2023

| Check# | Date | Name | Invoice/CM # | Line Description | Debit Amount | Credit Amount | Payment Status |
|--------|----------|--------------------------------|--------------------|--|------------------------|---------------|----------------|
| 1512 | 9/11/23 | HELP Foundation of Omaha | 2302 October 2023 | October 2023 Rent and utilities HELP Foundation of Omaha | 13,687.46 | 13,687.46 | Paid In Full |
| 1515 | 10/11/23 | HELP Foundation of Omaha | 2302 November 2023 | November 2023 Rent and utilities HELP Foundation of Omaha | 13,695.87 | 13,695.87 | Paid In Full |
| 6316 | 10/2/23 | HiTouch | 7616001001-0-1 | DAWN PLAT 3PK 24OZ SPONGE LUNCHEON NAPKINS PERK 8.5IN PAOER PLACTE 125PK | 24.29 6.17 29.98 | | |
| | 10/2/23 | HiTouch | 7616010211-0-1 | BROTHER DR221CL DRUM UNIT HiTouch | 141.57 | 202.01 | Paid In Full |
| 6344 | 10/25/23 | HiTouch | 7617727108-0-1 | RY24 AAG APMT BK 9X11 M BNDR CLIP MED LEXAR JUMPDRIVE S80 128GB BLK HiTouch | 31.85 3.92 14.99 | 50.76 | Paid In Full |
| 6332 | 10/11/23 | HyVee Accounts Receivable | 4864394573 | Food & Gas Purchases PU Parent/Child Classes HyVee Accounts Receivable | 711.55 | 711.55 | Paid In Full |
| 6322 | 10/1/23 | InfiNet Solutions, Inc. | 66119ISI | Monthly Managed Services October 2023 InfiNet Solutions, Inc. | 2,533.00 | 2,533.00 | Paid In Full |
| 6335 | 10/15/23 | Jensen Rogert Associates, Inc. | 2023-11 | November 2023 Installment Jensen Rogert Associates, Inc. | 2,541.67 | 2,541.67 | Paid In Full |
| 6336 | 10/10/23 | Koley Jessen PC LLO | 476044 | General: Professional Services | 210.00 | | |
| | 10/10/23 | Koley Jessen PC LLO | 476045 | Elementary Learning Center Contracts: Professional Services | 558.00 | | |
| | 10/10/23 | Koley Jessen PC LLO | 476046 | Personnel Matters: Professional Services | 1,883.00 | | |
| | 10/10/23 | Koley Jessen PC LLO | 476047 | Professional Services: Monthly Community Council Meetings | 3,013.50 | | |
| | 10/10/23 | Koley Jessen PC LLO | 476048 | Public Records Request: Professional Services Koley Jessen PC LLO | 288.00 | 5,952.50 | Paid In Full |
| 6337 | 9/29/23 | Konica Minolta Premier Finance | 81069216 | Admin Copier Lease Parent University Copier Lease Konica Minolta Premier Finance | 194.48 200.34 | 394.82 | Paid In Full |
| 6333 | 10/17/23 | Lion's Gate Security Solutions | LCSEP2023 | Security Services - Sept 6,7,11,12,13,18,19,20,25,26,27,28 | 864.00 | | |
| | 10/17/23 | Lion's Gate Security Solutions | LGAUG2024 | Security Services - AUG 8, 9 Lion's Gate Security Solutions | 144.00 | 1,008.00 | Paid In Full |
| 1513 | 9/25/23 | Lund Company | 1612 October 2023 | October Lease - Operating Expense (10/2023) Lund Company | 52,624.78 | 52,624.78 | Paid In Full |
| 1516 | 10/25/23 | Lund Company | 1612 November 2023 | November Lease - Operating Expense (11/2023) Lund Company | 52,689.78 | 52,689.78 | Paid In Full |
| 6312 | 9/25/23 | Maid from Above | INV0229 | Deep Cleaning (COVID/Flu/Cold) Maid from Above | 7,000.00 | 7,000.00 | Paid In Full |
| | 10/19/23 | Millard Public Schools | MPS101923-2 | ELC Literacy Instructional coaching 22/23 payment Summer Reading Subgrant | 186,732.40 8,958.30 | | |

LEARNING COMMUNITY OF DOUGLAS SARPY COUNTIES
Treasurer's Report
Oct 31, 2023

| Check# | Date | Name | Invoice/CM # | Line Description | Debit Amount | Credit Amount | Payment Status |
|--------|----------|--|--------------------|---|--------------|---------------|----------------|
| 6339 | | | | Millard Public Schools | | 195,690.70 | Paid In Full |
| | 10/3/23 | Moody's Hauling | LC1023 | Removal and hauled away office furniture | 180.00 | | |
| 6326 | | | | Moody's Hauling | | 180.00 | Paid In Full |
| | 8/15/23 | Nebraska Auditor of Public Accounts | 2021-22 Audit | Audit Expense 2021/22 Fiscal Year | 13,998.25 | | |
| 6321 | | | | Nebraska Auditor of Public Accounts | | 13,998.25 | Paid In Full |
| | 10/19/23 | OMAHA PUBLIC SCHOOLS | Aug1-Aug312023 ELC | InstructionalCoaches #SC1 | 5,636.47 | | |
| | | | | InstructionalCoaches #SC3 | 6,092.34 | | |
| | | | | ELC Partnership Program | 38,102.53 | | |
| | 10/19/23 | OMAHA PUBLIC SCHOOLS | BECI018 | Aug 01, 2023-Aug 31, 2023 BECI Payment-: Liberty | 23,993.05 | | |
| | | | | Aug 01, 2023-Aug 31, 2023 BECI Payment-: Pinewood | 19,880.31 | | |
| 6342 | | | | OMAHA PUBLIC SCHOOLS | | 93,704.70 | Paid In Full |
| | 5/31/23 | One Source The Background Check Company | 2136-2305 | Le, Nghia Bkgrd Chk | 50.50 | | |
| | | | | Mora-Becerra, Miguel Eh Bkgrd Chk | 50.50 | | |
| 6314 | | | | One Source The Background Check Company | | 101.00 | Paid In Full |
| | 8/31/23 | One Source The Background Check Company | 2022136153 | Harrison, Lisa Bkgrd Chk | 5.00 | | |
| | | | | Moo, Paw Eh Bkgrd Chk | 29.00 | | |
| | | | | Sudtelgte, Misty Bkgrd Chk | 24.00 | | |
| | | | | Engalow, Jawahir Bkgrd Chk | 24.00 | | |
| 6313 | | | | One Source The Background Check Company | | 82.00 | Paid In Full |
| | 10/1/23 | One World Community Health Centers, Inc | INV370 | September 2023 Expenses South Omaha Center | 150,978.00 | | |
| 6340 | | | | One World Community Health Centers, Inc | | 150,978.00 | Paid In Full |
| | 10/17/23 | Peopleready | 28364037 | PU Childcare Workers 10/9-10/15/2023 | 1,818.96 | | |
| | 10/30/23 | Peopleready | 28351715 | PU Childcare Workers 10/2-10/8/2023 | 661.44 | | |
| 6341 | | | | Peopleready | | 2,480.40 | Paid In Full |
| | 10/24/23 | Peopleready | 28376373 | PU Childcare Workers 10/16-10/22/2023 | 1,874.08 | | |
| 6345 | | | | Peopleready | | 1,874.08 | Paid In Full |
| | 9/26/23 | Philadelphia Insurance Companies | 2005614679 | Umbrella payment Installment | 517.00 | | |
| 6317 | | | | Philadelphia Insurance Companies | | 517.00 | Paid In Full |
| | 9/29/23 | PINC PROFESSIONAL INTERPRETER & TRAN 2023118 | | Simultaneous Interpreting Services: Leading with Love and Strength Date of Service: Sept 26, 2023 | 180.00 | | |
| | | | | Mileage Source IRS - 2022-13 June 9, 2022 | 26.25 | | |
| 6318 | | | | PINC PROFESSIONAL INTERPRETER & TRANSLA | | 206.25 | Paid In Full |
| | 10/13/23 | The Daily Record | 157162 | Notice of Vacancy-Achievement Subcouncil 1 10/19/23 | 74.67 | | |
| | 10/17/23 | The Daily Record | 157233 | Notice of Mtg- Coordinating Council- 10/19/23 | 22.67 | | |
| 6330 | | | | The Daily Record | | 97.34 | Paid In Full |
| | 9/25/23 | UNMC | 1840001520 | September 2023 Monthly ELC Eval Prog | 37,338.92 | | |
| 3809 | | | | UNMC | | 37,338.92 | Paid In Full |
| | 10/9/23 | UNMC | 1840001544 | October 2023 Monthly ELC Eval Prog | 37,338.92 | | |
| 6347 | | | | UNMC | | 37,338.92 | Paid In Full |
| | 10/19/23 | VSP Insurance Co. | 819052930 | November 2023-Cobra Pmt | 9.22 | | |

LEARNING COMMUNITY OF DOUGLAS SARPY COUNTIES
Treasurer's Report
Oct 31, 2023

| Check# | Date | Name | Invoice/CM # | Line Description | Debit Amount | Credit Amount | Payment Status |
|------------------|----------|------------------------|---------------------|--|-------------------|-------------------|---------------------|
| | 10/19/23 | VSP Insurance Co. | 819052933 | October 2023 | 91.97 | | |
| 6346 | | | | VSP Insurance Co. | | 101.19 | Paid In Full |
| | 7/27/23 | Watts Creates, LLC | 103-1 | Leading with Love & Strength Class-2/2 deposit | 2,050.00 | | |
| | | | | <i>1/2 deposit payment</i> | <i>-1,025.00</i> | | |
| 6323 | | | | Watts Creates, LLC | | 1,025.00 | Paid In Full |
| 102723EFT | 10/27/23 | Security National Bank | September Statement | Credit Card Online Pmt | <u>8,863.59</u> | <u>8,863.59</u> | Paid In Full |
| | | | | | 952,677.90 | 952,677.90 | |

LEARNING COMMUNITY OF DOUGLAS SARPY COUNTIES

Credit Card Report

Sep 30, 2023

| Date | Reference | Trans Description | Debit Amt | Credit Amt | Balance |
|---------|--------------|--|-----------|------------|------------|
| 9/1/23 | | Beginning Balance | | | -17,008.24 |
| 9/1/23 | CC092023_L01 | Quadient CXM USA, Inc | | 65.00 | |
| 9/1/23 | CC092023_L02 | Quadient CXM USA, Inc | | 92.75 | |
| 9/1/23 | CC092023_N02 | Dalia Taco Truck | | 944.00 | |
| 9/1/23 | CC092023_N03 | Target | | 145.98 | |
| 9/3/23 | CC092023_L03 | T-Mobile | | 617.56 | |
| 9/3/23 | CC092023_V01 | Sage Software | | 362.00 | |
| 9/3/23 | CC092023_V02 | Greater Omaha Refrigeration | | 189.00 | |
| 9/6/23 | CC092023_N04 | Sam's Club | | 210.28 | |
| 9/7/23 | CC092023_V03 | Amazon.com | | 29.71 | |
| 9/7/23 | CC092023_N05 | Amazon.com | | 12.83 | |
| 9/7/23 | CC092023_N06 | Amazon.com | | 31.87 | |
| 9/8/23 | CC092023_V04 | Panera Bread Cafe 1202 | | 412.02 | |
| 9/8/23 | CC092023_N08 | Sam's Club | | 721.88 | |
| 9/8/23 | CC092023_N09 | Amazon.com | | 148.25 | |
| 9/9/23 | CC092023_V05 | Somebody With A Truck, LLC | | 100.00 | |
| 9/9/23 | CC092023_V06 | Somebody With A Truck, LLC | | 125.00 | |
| 9/9/23 | CC092023_N07 | Amazon.com | | 138.03 | |
| 9/12/23 | CC092023_N10 | Little Caesars | | 86.77 | |
| 9/13/23 | CC092023_N11 | HyVee Accounts Receivable | | 56.33 | |
| 9/15/23 | CC092023_V07 | Herman Miller | | 2,060.84 | |
| 9/17/23 | CC092023_V08 | Zoom Video Communication, Inc. | | 199.90 | |
| 9/19/23 | CC092023_V11 | 1&1 Ionos | | 8.71 | |
| 9/19/23 | CC092023_N12 | Target | | 81.78 | |
| 9/19/23 | CC092023_N13 | Amazon.com | | 115.25 | |
| 9/20/23 | CC092023_N14 | Amazon.com | | 32.09 | |
| 9/20/23 | CC092023_N15 | Target | | 48.94 | |
| 9/20/23 | CC092023_N16 | Amazon.com | | 263.42 | |
| 9/20/23 | CC092023_N17 | Amazon.com | | 27.21 | |
| 9/21/23 | CC092023_L04 | National Association of Black | | 200.00 | |
| 9/21/23 | CC092023_N18 | Amazon.com | | 427.98 | |
| 9/21/23 | CC092023_N19 | Target | | 20.34 | |
| 9/22/23 | CC092023_L05 | Institute of Management Accoun | | 260.00 | |
| 9/22/23 | CC092023_N01 | Target | 1.59 | | |
| 9/24/23 | CC092023_V09 | Stamps.com | | 19.99 | |
| 9/24/23 | CC092023_V10 | Amazon.com | | 123.88 | |
| 9/26/23 | CC092023_N20 | Little Caesars | | 146.02 | |
| 9/26/23 | CC092023_N21 | Amazon.com | | 28.59 | |
| 9/26/23 | CC092023_N22 | Amazon.com | | 23.50 | |
| 9/27/23 | 092723EFT | Security National Bank - Credit Card Payable-SNE | 17,008.24 | | |

LEARNING COMMUNITY OF DOUGLAS SARPY COUNTIES

Credit Card Report

Sep 30, 2023

| Date | Reference | Trans Description | Debit Amt | Credit Amt | Balance |
|---------|--------------|-----------------------|-----------|------------|-----------|
| 9/27/23 | CC092023_N23 | Amazon.com | | 49.98 | |
| 9/27/23 | CC092023_N24 | Little Caesars | | 39.74 | |
| 9/28/23 | CC092023_N25 | Amazon.com | | 197.76 | |
| | | Current Period Change | 17,009.83 | 8,865.18 | 8,144.65 |
| 9/30/23 | | Ending Balance | | | -8,863.59 |

BFA Approved 10/10/23

LEARNING COMMUNITY OF DOUGLAS SARPY COUNTIES

Credit Card Report

Oct 31, 2023

| Date | Reference | Trans Description | Debit Amt | Credit Amt | Balance |
|----------|--------------|--|-----------|------------|-----------|
| 10/1/23 | | Beginning Balance | | | -8,863.59 |
| 10/1/23 | CC102023_L01 | Quadient CXM USA, Inc | | 65.00 | |
| 10/1/23 | CC102023_L02 | Quadient CXM USA, Inc | | 92.75 | |
| 10/3/23 | CC102023_V02 | Sage Software | | 362.00 | |
| 10/7/23 | CC102023_N04 | Sam's Club | | 336.88 | |
| 10/10/23 | CC102023_N01 | Amazon.com | 484.52 | | |
| 10/10/23 | CC102023_N05 | Office Depot, Inc. | | 11.30 | |
| 10/10/23 | CC102023_N06 | Office Depot, Inc. | | 179.86 | |
| 10/10/23 | CC102023_N07 | Sam's Club | | 174.11 | |
| 10/12/23 | CC102023_V01 | Herman Miller, Inc. | 134.84 | | |
| 10/12/23 | CC102023_L03 | T-Mobile | | 617.56 | |
| 10/13/23 | CC102023_V03 | Amazon.com | | 78.93 | |
| 10/17/23 | CC102023_V06 | Zoom Video Communication, Inc. | | 199.90 | |
| 10/18/23 | CC102023_N08 | Sam's Club | | 696.25 | |
| 10/19/23 | CC102023_N09 | Target | | 206.69 | |
| 10/21/23 | CC102023_V04 | Network Solutions. LLC | | 134.97 | |
| 10/22/23 | CC102023_N10 | Amazon.com | | 6.99 | |
| 10/22/23 | CC102023_N11 | Amazon.com | | 262.61 | |
| 10/23/23 | CC102023_N02 | Target | 206.69 | | |
| 10/23/23 | CC102023_N03 | Sam's Club | | 620.05 | |
| 10/23/23 | CC102023_N17 | Hilton Omaha | | 10.00 | |
| 10/24/23 | CC102023_V05 | Stamps.com | | 19.99 | |
| 10/24/23 | CC102023_N12 | Target | | 13.00 | |
| 10/24/23 | CC102023_N13 | Target | | 261.83 | |
| 10/24/23 | CC102023_N18 | Hilton Omaha | | 9.00 | |
| 10/25/23 | CC102023_N19 | Hilton Omaha | | 6.00 | |
| 10/25/23 | CC102023_N20 | Hilton Omaha | | 6.00 | |
| 10/25/23 | CC102023_N21 | Hilton Omaha | | 6.00 | |
| 10/25/23 | CC102023_N22 | Hilton Omaha | | 6.00 | |
| 10/26/23 | CC102023_V07 | 1&1 Ionos | | 10.19 | |
| 10/26/23 | CC102023_N14 | Sam's Club | | 433.66 | |
| 10/26/23 | CC102023_N15 | Amazon.com | | 154.26 | |
| 10/26/23 | CC102023_N16 | Amazon.com | | 102.27 | |
| 10/27/23 | 102723EFT | Security National Bank - Credit Card Payable-SNB | 8,863.59 | | |
| 10/29/23 | CC102023_N23 | Amazon.com | | 6.99 | |
| | | Current Period Change | 9,689.64 | 5,091.04 | 4,598.60 |
| 10/31/23 | | Ending Balance | | | -4,264.99 |

Center Updates



Learning Community of South Omaha

Parent - Teacher Conferences

Have you prepared a list of questions for parent-teacher conferences? A list can help make for a productive meeting.

Five questions to get you started:

1. What are my child's strongest and weakest subjects?
2. Does my child hand in homework on time?
3. Does my child participate in class?
4. Does my child seem happy at school?
5. What can I do at home to help?

Follow us! #OPSPTC

Attended 12 Elementary Schools to recruit participants



@OmahaPublicSchools



@OmahaPubSchool

OMA

Staff presented at the National Center for Families Learning Conference

Presentation Topics:

- “I am here for them”: College Prep for Families
- Incorporating Free Volunteer Reading in Adult ESL Classroom

Learning Community South staff
attended through grant from Buffett
Early Childhood Fund

Learning Community Center of South
Omaha used the NCFL model to
develop center programming in 2012.





Childcare Provider
Training/Coaching at
center

Nebraska Children filmed a recruitment video to showcase the training and coaching work being done at the center and in local childcares in South Omaha.



Learning Community of North Omaha

Parent University



National Center for Family Learning Conference and Implementation Training

- Leadership team attended the three-day conference.
- Parent University staff had a two-day implementation training to learning the Family Learning Model and implementation.



Family Night

Parent Time

Expressive Arts

School Age Game Night

Workforce Development

Boo Bash

Strengthening partnerships with OPS schools in North Omaha (**Pilot**)

- **Kennedy Elementary**

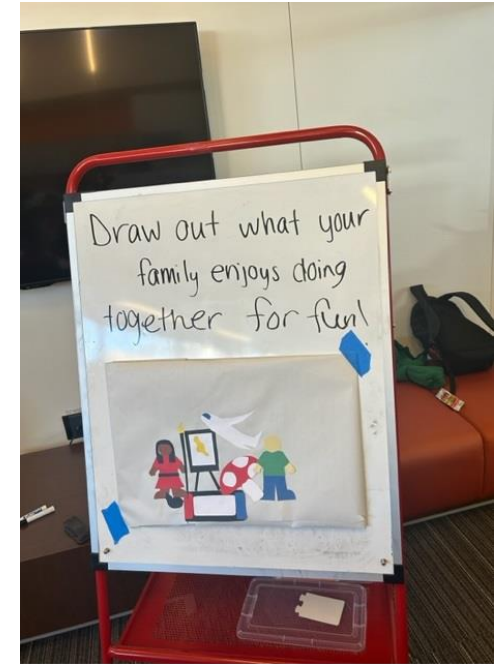
- Parent University will provide a quarterly newsletter to send out to Kennedy's families. Topics will be identified by their staff and PU will research and create the content.

- **Lothrop Elementary**

- Parenting Classes twice a quarter, based on identifying need of their faculty.
- Lothrop will provide the space, meals, and recruitment
- Parent University will provide the Parent Time facilitation and a connection to resources in their area.



Family Play Day





Coming Up...



Learning Community | Goals and metrics | 2023-24

[Learning Community communications plan | 2023-24](#)

| | 2023-24 Goals (What will we do?) | Metrics (How will we measure success of our goals?) | Q1 Report (9/1/23 - 10/31/23) | | | |
|-------------------|--|--|--|--------|-----------------------------------|----------|
| Utilize the brand | Emspace + Lovgren will continue to utilize the updated brand guidelines when creating promotional assets for the Learning Community. | Brand use is consistent across social media platforms resulting in an increase in online engagement compared to 2022-23 | Total impressions across platforms | | Total engagement across platforms | |
| | | | Q1 2022-23 | 20,409 | Q1 2022-23 | 1975 |
| | | | Q1 2023-24 | 10,445 | Q1 2023-24 | 914 |
| | | Brand use is consistent across owned media channels; website; resulting in an increase in website traffic compared to 2022-23 | End of 2022-23 | | Q1 2023-24 | |
| | | | Overall users | 19,933 | 1,127 | |
| | | | New users | 19,854 | 999 | |
| | | | Page views | 64,671 | 14,296 | |
| | | Brand use is consistent across owned media channels; digital newsletter; resulting in an increase in newsletter subscribers by 5% since 2022-23 | Total subscribers 2022-23 | | Q1 2023-24 | % Change |
| | | | 1,231 | | 1,250 | 1.5% |
| | | <i>New marketing assets are developed</i> with the refined brand | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In progress | | In progress | |

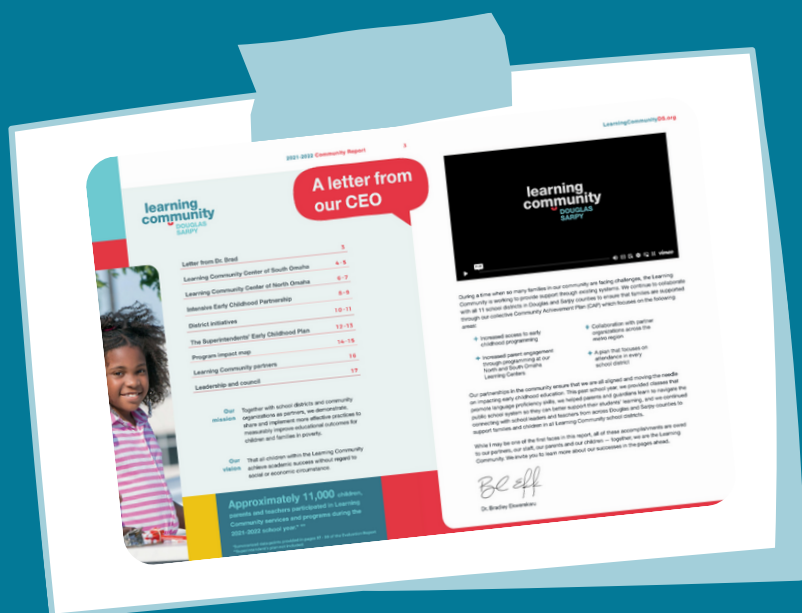
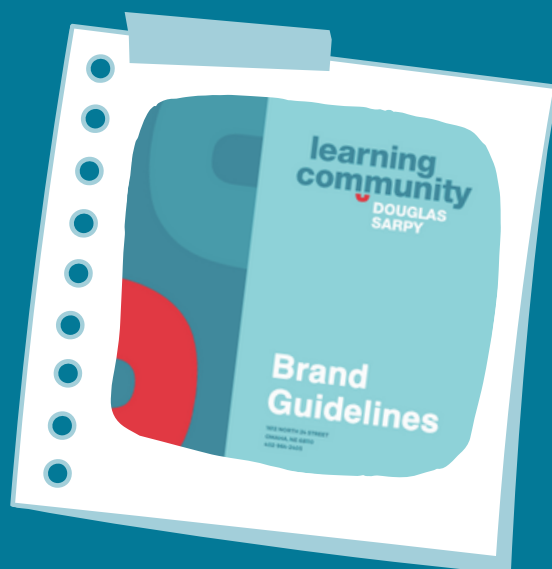
| | | | | |
|---|--|---|--|---|
| Share the story | Emspace + Lovgren will elevate the program and service offerings of the Learning Community through digital spaces and earned media opportunities. | Pitch 6 unique news story opportunities throughout the year | Media outreach attempts: N/A | |
| | | Receive 4 favorable media mentions throughout the year | Published media stories: None driven by Emspace for August/September. Pitches are forthcoming this fall. | |
| Create collateral and leverage digital spaces | Emspace + Lovgren will create collateral and leverage digital spaces to increase awareness of the Learning Community's offerings, operations and governance. | Develop and follow a unique social media strategy for 2023-24 integrating 6 reels and 4 new videos | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In-progress | Council 2 Reel Council vacancy reel |
| | | Develop and distribute 4 quarterly digital newsletters | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In-progress | September newsletter |
| | Emspace + Lovgren will support the Learning Community in recruiting applicants for employment by continually updating the "Careers" page of the website and sharing opportunities via social media. | Sharing of opportunities to serve the Learning Community across social platforms each quarter | Q1: English post Spanish post | |
| | | Keep website "Careers" page up-to-date on a continual basis | Careers Learning Community | |
| Be present | Emspace + Lovgren will continue to support the Learning Community by serving as representatives of the work in the community (e.g. at coordinating council meetings, events, etc.) | Attend majority of coordinating council meetings (6/10) throughout the year and share the body's efforts with the public via social media channels, digital newsletters and website stories | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In-progress | Meetings attended: September 2023 October 2023 |
| | | Attend at least 2 program events for both the South Center and Parent University throughout the 2023-24 contract year | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In progress | South Center events attended: 1 Parent University events attended: 1 |
| | Emspace + Lovgren will continue to work as a trusted partner, building relationships with staff and the coordinating council and tapping into our existing network to share the story of the Learning Community. | Attend majority of coordinating council meetings (6/10) | <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In-progress | |
| | | Attend annual Data Walk event hosted by partners MMI | N/A until November | |

REPORTING GOALS

This is a visual representation of our 2023-24 goals and progress toward those goals as a supplement to the quarterly data report.

UTILIZE THE BRAND

Emspace + Lovgren will continue to utilize the updated brand guidelines when creating promotional assets for the Learning Community.



CREATE COLLATERAL AND LEVERAGE DIGITAL SPACES

Emspace + Lovgren will create collateral and leverage digital spaces to increase awareness of the Learning Community's offerings, operations and governance.

BE PRESENT

Emspace + Lovgren will continue to support the Learning Community by serving as representatives of the work in the community (e.g.: at coordinating council meetings, events, etc.)

Emspace + Lovgren will continue to work as a trusted partner, building relationships with staff and the coordinating council and tapping into our existing network to share the story of the Learning Community.

Emspace + Lovgren will support the Learning Community in recruiting applicants for employment by continually updating the careers page of the website and sharing opportunities via social media.



SHARE THE STORY

Emspace + Lovgren will elevate the program and service offerings of the Learning Community through digital spaces and earned media opportunities.



REPORTING METRICS

Metrics measure the progress of our goals. Emspace + Lovgren is tasked with reaching the Learning Community's target audience with communications, therefore, we measure reach as opposed to impact or program success.

→ UTILIZE THE BRAND

Brand use is consistent across social media platforms resulting in an increase of online engagement compared to 2022-23

Brand use is consistent across owned media channels; website; resulting in an increase in website traffic compared to 2022-23

Brand use is consistent across owned media channels; digital newsletter; resulting in an increase in newsletter subscribers by 5% since 2022-23

New marketing assets are developed with the refined brand

→ CREATE COLLATERAL AND LEVERAGE DIGITAL SPACES



Develop and follow a unique social media strategy for 2023-24 integrating 6 reels and 4 new videos

Develop and distribute 4 quarterly digital newsletters

Share opportunities to serve the Learning Community across social platforms each quarter

Keep website "Careers" page up-to-date on a continual basis

→ BE PRESENT

Attend majority of coordinating council meetings (6/10) throughout the year and share the body's efforts with the public via social media channels, digital newsletters and website stories

Attend at least 2 program events for both the South Center and Parent University throughout the 2023-24 contract year

Attend annual Data Walk event hosted by partners MMI



SHARE THE STORY ←



Pitch 6 unique news story opportunities throughout the year

Receive 4 favorable media mentions throughout the year



Q1 DATA SNAPSHOTS

For full Q1 data, see the supplemental report document.

→ UTILIZE THE BRAND

So far, in our 2023–24 contract, the Learning Community has seen:

*Nearly 10,000 impressions and nearly 1,000 engagements across social media platforms

*More than 14,000 unique webpage visits

*1,250 digital newsletter subscribers, up 1.5% from 2022–23



← CREATE COLLATERAL AND LEVERAGE DIGITAL SPACES

During Q1 (September and October) Emspace + Lovgren created 2 social media reels and developed 1 of 4 quarterly, digital newsletters.

→ BE PRESENT

Staff from Emspace + Lovgren will continue to attend each coordinating council meeting.

During Q1, staff from Emspace + Lovgren attended the Parent University Back to School Bash, one of several events that we will attend throughout the year.



← SHARE THE STORY

During Q1, no media stories were pitched or published, though time was spent preparing for a special November feature on the LCCSO and UNO college prep program. Stay tuned for this story (and more) in the future!



**ELECTED MEMBER VACANCY APPLICATION TO SERVE ON THE
ACHIEVEMENT SUBCOUNCILS OF
THE LEARNING COMMUNITY OF DOUGLAS AND SARP COUNTIES**

Applicant must reside within the boundaries of the Achievement Subcouncil to which they are submitting their candidacy.

| | |
|--|---|
| Name: <u>Victoria (Vicki) Johnson</u> | |
| Home Address: <u>20015 State St</u> | |
| Home Phone: <u>402 981 9208</u> | E-mail: <u>victoriaj76@gmail.com</u> |
| Business: _____ | |
| Business Address: _____ | |
| Business Phone: _____ | Business E-mail: _____ |
| Please indicate which Achievement Subcouncil you reside in: | |
| <input checked="" type="radio"/> Achievement Subcouncil 1 | <input type="radio"/> Achievement Subcouncil 3 |
| <input type="radio"/> Achievement Subcouncil 2 | <input type="radio"/> Achievement Subcouncil 4 |
| <input type="radio"/> Achievement Subcouncil 5 | <input type="radio"/> Achievement Subcouncil 6 |
| Please indicate which School District you reside in: | |
| <input type="radio"/> Bellevue Public Schools | <input type="radio"/> Millard Public Schools |
| <input type="radio"/> Bennington Public Schools | <input type="radio"/> Omaha Public Schools |
| <input type="radio"/> DC West Community Schools | <input type="radio"/> Papillion-La Vista School District |
| <input checked="" type="radio"/> Elkhorn Public Schools | <input type="radio"/> Ralston Public Schools |
| <input type="radio"/> Gretna Public Schools | <input type="radio"/> Springfield Plattview Community Schools |
| Do you currently hold any public office? <input type="radio"/> Yes <input checked="" type="radio"/> No | |
| If "Yes," please list: _____ | |
| Have you ever been convicted of a felony in this, or any, state? <input type="radio"/> Yes <input checked="" type="radio"/> No (Nebraska State Revised Statute 29-112) | |
| REQUIRED – Please attach a cover letter and your resume. List applicable education and/or experience | |
| How would your experience benefit the Achievement Subcouncil area you reside in and the Learning Community Coordinating Council? | |

List any additional qualifications you feel would benefit the Achievement Subcouncil and the Learning Community Coordinating Council.

Our children's future is the next generation. If we don't support them when they're the most vulnerable, how else can they be given the tools necessary to succeed?

I hereby certify I am qualified to hold the position for which this application is made. Furthermore, I hereby authorize the Learning Community of Douglas and Sarpy Counties to investigate the truthfulness of all of the information I have provided in this application. I understand that any misrepresentation or omission of information requested in this application is cause for disqualification. Please Note: Application materials may be subject to disclosure under the Nebraska Public Records Act.

Applicant Signature

PLEASE NOTE: Application needs to be notarized.

STATE OF NEBRASKA)

)

COUNTY OF _____)

On this _____ day of _____, 20____, before me the undersigned, a Notary Public duly commissioned and qualified in and for the State of Nebraska, personally came, _____ to me known to be the identical person whose name is subscribed to the foregoing instrument, and acknowledged the execution thereof to be his/her voluntary acts and deeds.

Witness my hand and notary seal the day and year last above written.

Notary Public, State of Nebraska

Please return your application, cover letter and resume to the office of the Learning Community of Douglas and Sarpy Counties • 1812 North 24th Street • Omaha, NE 68110 • Office 402 964 2405 • Fax 402 964 2478

VICTORIA JOHNSON

Omaha, NE

October 19th, 2023

Community Members

Learning Community of Douglas and Sarpy Counties

1612 N 24th St

Omaha, NE 68110

4029642405 ,

perlewine@learningcommunityds.org

Elected Member Vacancy Application to serve on the Achievement Subcouncils of The Learning Community of Douglas and Sarpy County

Dear Learning Community Subcouncil Members:

Thank you for this opportunity to apply for the Learning Community Subcouncil. I have a strong desire to improve education in Nebraska. I live in Bennington, NE, my son attends Elkhorn North and my daughter and son opted into DC West Public Schools the last two years. My daughter just graduated from DCW in May. My oldest son graduated from Elkhorn High School in 2019, Elkhorn North opened in 2020. My younger children opted into DC West the past two years because of their strong partnership with Metro Community College. My son chose to come back to Elkhorn North to complete his Junior and Senior years, it's our home high school.

In the past three years, I've attended school board meetings at Elkhorn, Bennington, DC West and Gretna. I've worked with school board members and parents at Elkhorn, Bennington and DC West to compare and contrast the districts on curriculum, goals, attendance and potential school board members and superintendents. The districts closely mirror one another so it's important to stay up to date on neighboring districts.

I'm also passionate about serving the over 800 free and reduced lunch students who reside in the Elkhorn School District with a Metropolitan Community College

Partnership, an opportunity currently not given to them but given to many surrounding districts.

I would greatly appreciate your vote on November 9th.

Sincerely,

Victoria Johnson

402 981 9208

Victoriaj76@gmail.com

VICTORIA J JOHNSON

Omaha, NE 68007 | 4029819208 | Victoriadj76@gmail.com

Professional Summary

Dependable employee equipped for fast-paced work and changing daily needs. Serves customers effectively with attention to detail and hardworking approach. Seeks out opportunities to go beyond basics, improve processes, and increase customer satisfaction.

Skills

- Problem-solving
- Customer relations
- Task prioritization
- Planning
- Manage editing
- Verbal communication
- Sales enablement
- Analytical thinking
- Organization
- Editing and proofreading

Experience

Investment Analyst

10/2023 to Current

Charles Schwab – Omaha, NE

- Facilitates administrative and operational functions of trading desk.
- Prepares plans of action for investments using financial analyses.
- Assists with financial modeling, research and other analysis to support acquisition and asset management efforts.
- Maintains trusting client relationships by openly communicating proposals, updates and identified problems.
- Collaborates on projects with other professionals.

Mortgage Close Coordinator

09/2021 to 09/2023

Pentagon Federal Credit Union – Omaha, NE

- Worked within approval limits to move loans forward and confers with managers to handle the larger and more complex applications.
- Monitored pipeline by communicating with underwriters and processors.
- Gained knowledge of products and programs offered to educate clients about various product solutions.

Paraprofessional

08/2014 to 05/2021

Elkhorn Public Schools – Elkhorn, NE

Paraprofessional for Elkhorn Public Schools. Worked with children of all ages and

abilities.

- Maintained a clean and organized classroom space to help students feel welcome and promote learning.
- Observed students during activities and assignments to document their strengths and weaknesses.
- Offered extra assistance to disabled students such as helping them access facilities and use assistive devices.

Preschool Teacher

08/2008 to 05/2014

YMCA – Omaha, NE

- Organized classroom spaces with multiple stations to engage the students in different ways while boosting learning.
- Supported students emotionally, socially and academically with one-on-one learning.

Personal Banker

09/2001 to 07/2008

Commercial Federal Bank / Bank of the West – Omaha, NE

- Consistently prospected new leads and capitalized on business opportunities to increase the overall client base.
- Maintained consistent contact with clients to quickly identify changes in their financial status and recommend new products.
- Helped managers improve area operations by sharing customer feedback and contributing new ideas.
- Consulted with customers to understand desires and suggest best products to meet needs.
- Left to stay home with my children.

Education

Bachelor of Arts: Communication Studies

University of Nebraska - Lincoln - Lincoln , NE

- GPA 3.5
- Minor in French

High School Diploma: Business

Holdrege High School - Holdrege , NE



**ELECTED MEMBER VACANCY APPLICATION TO SERVE ON
THE ACHIEVEMENT SUBCOUNCILS OF
THE LEARNING COMMUNITY OF DOUGLAS AND SARPY COUNTIES**

*Applicant must reside within the boundaries of the Achievement Subcouncil
to which he/she is submitting his/her candidacy.*

| | | |
|--|---|---|
| Name: <u>Brooke Givens</u> | | |
| Home Address: <u>20703 Meredith Cir</u> | | |
| Home Phone: <u>(402) 202-2674</u> | E-mail: <u>brookeb3@gmail.com</u> | |
| Business: | | |
| Business Address: | | |
| Business Phone: | Business E-mail: | |
| Please indicate which Achievement Subcouncil you reside in: | | |
| <input checked="" type="checkbox"/> Achievement Subcouncil 1 | <input type="checkbox"/> Achievement Subcouncil 3 | <input type="checkbox"/> Achievement Subcouncil 5 |
| <input type="checkbox"/> Achievement Subcouncil 2 | <input type="checkbox"/> Achievement Subcouncil 4 | <input type="checkbox"/> Achievement Subcouncil 6 |
| Please indicate which School District you reside in: | | |
| <input type="checkbox"/> Bellevue Public Schools | <input type="checkbox"/> Millard Public Schools | <input type="checkbox"/> Westside Community Schools |
| <input type="checkbox"/> Bennington Public Schools | <input type="checkbox"/> Omaha Public Schools | |
| <input type="checkbox"/> DC West Community Schools | <input type="checkbox"/> Papillion-La Vista School District | |
| <input checked="" type="checkbox"/> Elkhorn Public Schools | <input type="checkbox"/> Ralston Public Schools | |
| <input type="checkbox"/> Gretna Public Schools | <input type="checkbox"/> Springfield Platteview Community Schools | |
| Do you currently hold any public office? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | |
| If "Yes," please list: | | |
| Have you ever been convicted of a felony in this, or any, state? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Nebraska State Revised Statute 29-112) | | |
| REQUIRED – Please attach a cover letter and your resume. List applicable education and/or experience: <ul style="list-style-type: none"> • <u>CASA Douglas County</u> • <u>Team Mates Board Elkhorn</u> • <u>Brookside Church School Liason Team</u> • <u>Adjunct Faculty Member Bryan College of Nursing</u> | | |
| How would your experience benefit the Achievement Subcouncil area you reside in and the Learning Community Coordinating Council? <u>I have children who are currently served by the Elkhorn District, one who qualified for preschool w/ speech delays. I see the impact the services provided have on the community and the quality of services related to long term outcomes is impactful. I am motivated to make sure we utilize evidence based programming.</u> | | |

List any additional qualifications you feel would benefit the Achievement Subcouncil and the Learning Community Coordinating Council:

Pediatric Healthcare provider for over 13 years.

I hereby certify I am qualified to hold the position for which this application is made. Furthermore, I hereby authorize the Learning Community of Douglas and Sarpy Counties to investigate the truthfulness of all of the information I have provided in this application. I understand that any misrepresentation or omission of information requested in this application is cause for disqualification. **Please Note:** Application materials may be subject to disclosure under the Nebraska Public Records Act.

Bea Givens

APPLICANT SIGNATURE

PLEASE NOTE: Application needs to be notarized.

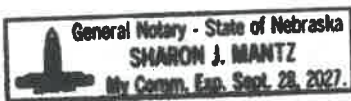
STATE OF NEBRASKA)

)

COUNTY OF Douglas)

On this 6 day of November, 2023, before me the undersigned, a Notary Public duly commissioned and qualified in and for the State of Nebraska, personally came, Brooke Givens, to me known to be the identical person whose name is subscribed to the foregoing instrument, and acknowledged the execution thereof to be his/her voluntary acts and deeds.

Witness my hand and notary seal the day and year last above written.



Sharon J. Mantz

NOTARY PUBLIC, STATE OF NEBRASKA

9-28-27

Please return your application, cover letter and resume to the office of the Learning Community of Douglas and Sarpy Counties • 1612 North 24th Street • Omaha, NE 68110 • Office: 402.964.2405 • Fax: 402.964.2478

BROOKE GIVENS

CONTACT



402.202.2674



brookeb3@gmail.com



Elkhorn, NE

11/6/23

Omaha, NE

Dear Learning Community,

I wanted to introduce myself as someone interested and experienced for the position open within the Learning Community Subcouncil 1. I have am a local mother and pediatric healthcare provider who is invested in the success of the children in our communities. I seek the position to improve outcomes for all children and seek to serve through providing opportunities that are evidence based and impactful for our students while being mindful of the fiscal impact to our taxpayers. I have pertinent experiences advocating for children in multiple avenues and look forward to seeing how I can provide value to the council.




I would value the opportunity to sit down to discuss the position and have provided my contact information for any follow up.

My best,
Brooke Givens

BROOKE GIVENS, MSN, APRN

BOARD CERTIFIED FAMILY NURSE PRACTITIONER

CONTACT

-  402.202.2674
-  brookeb3@gmail.com
-  Elkhorn, NE

EDUCATION

MSN: Family Nurse Practitioner
Clarkson College, 2018

BSN: Nursing
Minor: Business Management
Clarkson College, 2010

LICENSURE & CERTIFICATIONS

APRN | Advanced Practice
Registered Nurse, NE
Exp date: 2024

AANP | Board Certification
FNP-C
Exp date: 2028

ATLS | Advanced Trauma Life
Support
Exp date: 2023

BLS | Basic Life Support
Exp date: 2024

PALS | Pediatric Advanced Life
Support
Exp date: 2025

CPN | Certified Pediatric
Nurse
Exp date: 2024

PROFESSIONAL PROFILE

Dedicated Nurse Practitioner with over 5 years of experience providing high level, collaborative, and compassionate care with over a decade of experience in Acute and Primary Healthcare settings. Enthusiastic in seeking a position to expand specialty procedural patient care services with a proven track record of providing exceptional outcomes.

APRN EXPERIENCE

Pediatric Neurology Nurse Practitioner

Boys Town National Research Hospital; Omaha, NE; 4/2023-Current

Co-manages inpatient neurological care in the only regional pediatric Level 4 epilepsy center with a dedicated Epilepsy Monitoring Unit.

- Provide consultative inpatient neurological care and manage the Epilepsy Monitoring Unit while responding promptly to emergent changes in patient condition
- Assist in general neurological patient care in the outpatient clinic setting with general follow ups, triaging, and provider coverage to facilitate meeting their comprehensive needs

Pediatric General Surgery Nurse Practitioner

Boys Town National Research Hospital; Omaha, NE; 5/2019-Current
Children's Hospital & Medical Center; Omaha, NE; 4/2018-6/2019

Provides high quality procedural and life-saving surgical care to pediatric patients in an acute care Level 2 Trauma and Level 4 NICU Hospital achieving Advanced Trauma Life Support certification.

- Perform detailed and accurate History & Physicals resulting in effective care interventions to General Surgery patients through collaboration with Attending in a highly autonomous role
- Oversee postoperative pain management, including educating families on nonpharmacologic pain management techniques
- Assist surgeons in operating room and bedside procedures
- Direct inpatient, consultative, pre-and post-operative care of general surgery patients in the ED, NICU, and ICU setting including gastrointestinal, colorectal, thoracic, and central line placement procedures
- Independently pursued continuing education in the chosen specialty with elective involvement in multiple specialty resident education meetings, surgical oncology tumor review, and journal club
- Facilitate care as the primary responding team to all Level 1 Trauma calls and triage after hour patient calls
- Maintain continuity of care for chronic surgical conditions involving the lungs, soft tissue, solid organ, bowel, solid tumor, and congenital defects.
- Spearheaded involvement in Congenital Diaphragmatic Hernia DHREAMS study

LICENSURE & CERTIFICATIONS CONT'D

CLC | Certified Lactation
Counselor
Exp date: 2017

PROFESSIONAL MEMBERSHIPS

American Association of Nurse
Practitioners

Sigma Theta Tau International
Nursing Fraternity Alumnae

VOLUNTEERISM

TeamMates Mentoring
Board of Directors Elkhorn
2021-Present

CASA Douglas County
Child Advocate
2013-2015

HOPE Worldwide Honduras
Medical Mission trip
2013

RN EXPERIENCE

Pediatric Primary Clinic & Urgent Care Children's Physicians; Omaha, NE; 2014-2018

- Healthcare provider for preterm through adolescence in a primary care setting
- Voluntary participant in process improvement initiatives to address Pain Management, Medication Electronic Barcoding, Emergency Office Preparedness, Anaphylaxis protocols and the development of a new Primary/Urgent Care model

Pediatric Med-Surg/ICU Step-down, Neurosurgery & Cardiac Care Nurse Children's Hospital & Medical Center; Omaha, NE; 2010-2015

- Provided high level education to families, patients, staff, and students about diagnosis, medication management and procedures
- EKG/Telemetry, ICP monitoring, and ventilator care for high acuity patient population
- Experienced bedside RN for Inpatient Med-Surg/ICU Step-down, PICU, NICU, and ED coverage while serving as a resource for Nursing Education initiatives
- Multiple voluntary committee positions and housewide initiative involvements including EMR Go-Live, Floor Counsel
- Served as Adjunct Faculty Member for Bryan College-Clinical Instructor, Iowa Western Community College, and Briar Cliff 2013-2015
- Selected as a Nurse preceptor on our floor for training and selecting new hires through the inaugural Nurse Residency program

RESEARCH INVOLVEMENT

November 2016-2019; A Phase II, Double-Blind, Randomized, Multicenter Trial to Evaluate the Safety, Tolerability, and Immunogenicity of 2 different lots of V114 Compared to Prevnar 13TM in Healthy Infants. V114-008 (principal Investigator, Meera Varman, MD) Sponsor: Merck

February 2015- June 2016 A Phase I-II, Randomized, Double-Blind, Study to Evaluate the Safety, Tolerability, and Immunogenicity of V114 in Healthy Adults and Infants. V114-004 (Principal Investigator: Meera Varman, M.D.) Sponsor: Merck



**ELECTED MEMBER VACANCY APPLICATION TO SERVE ON
ACHIEVEMENT SUBCOUNCILS OF
THE LEARNING COMMUNITY OF DOUGLAS AND SARPY COUNTIES**

THE

*Applicant must reside within the boundaries of the Achievement Subcouncil
to which he/she is submitting his/her candidacy.*

| | | |
|---|---|---|
| Name: Nicka Johnson | | |
| Home Address: 3804 N 191st Circle | | |
| Home Phone: (402) 708-4464 | E-mail: nicka_fairchild@yahoo.com | |
| Business: Budget to Success | | |
| Business Address: 1299 Farnam Street Suite 300 Omaha, NE 68102 | | |
| Business Phone: (800) 340-9442 | Business E-mail: nicka@budgettosuccess.net | |
| Please indicate which Achievement Subcouncil you reside in: | | |
| <input checked="" type="checkbox"/> Achievement Subcouncil 1 | <input type="checkbox"/> Achievement Subcouncil 3 | <input type="checkbox"/> Achievement Subcouncil 5 |
| <input type="checkbox"/> Achievement Subcouncil 2 | <input type="checkbox"/> Achievement Subcouncil 4 | <input type="checkbox"/> Achievement Subcouncil 6 |
| Please indicate which School District you reside in: | | |
| <input type="checkbox"/> Bellevue Public Schools | <input type="checkbox"/> Millard Public Schools | <input type="checkbox"/> Westside Community |
| <input type="checkbox"/> Bennington Public Schools | <input type="checkbox"/> Omaha Public Schools | <input type="checkbox"/> Schools |
| <input type="checkbox"/> DC West Community Schools | <input type="checkbox"/> Papillion-La Vista School District | |
| <input checked="" type="checkbox"/> Elkhorn Public Schools | <input type="checkbox"/> Ralston Public Schools | |
| <input type="checkbox"/> Gretna Public Schools | <input type="checkbox"/> Springfield Platteview Community Schools | |
| Do you currently hold any public office? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | |
| If "Yes," please list: | | |
| Have you ever been convicted of a felony in this, or any, state? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Nebraska State Revised Statute 29-112) | | |
| REQUIRED – Please attach a cover letter and your resume. List applicable education and/or experience: | | |
| <p>My mission is to help bridge the wealth gap by imparting the knowledge and resources needed to navigate the financial landscape successfully. My experiences and background position me to be a mentor and advocate for children who, like me, come from underprivileged backgrounds, and I am dedicated to making their paths to success a little smoother.</p> <ul style="list-style-type: none">• First generation to attend post secondary education who graduated from the University of Nebraska in Lincoln (UNL) with a major in Business Administration and a minor in Communications. | | |

- Recognized as a William H. Thompson Learning Community Scholar.
- Notable financial expertise in Douglas County who have helped clients save over \$4 million dollars and counting.
- Serve on several boards: Urban League of Nebraska Young Professionals (ULNYP), Innovation hub (I-hub), African Chamber of Commerce (MAC), Urban Financial Service Coalition, and TeamMates.
- Scholarship donor to provide financial support towards higher education through TeamMates for eight years.
- Founded "Budget to Success," an organization dedicated to bridging the economic gap and increasing economic mobility while focusing on financial literacy in underrepresented communities.

How would your experience benefit the Achievement Subcouncil area you reside in and the Learning Community Coordinating Council?

My extensive experience brings unique advantages to the Achievement Subcouncil area and the Learning Community Coordinating Council, particularly in North Omaha where I grew up near 24th and Pinkney. Having been a long-time resident of this community, I possess an intimate understanding of its distinct challenges, opportunities, and dynamics. This background allows me to approach local issues with a nuanced perspective, making me a more effective advocate for the needs and aspirations of our residents.

As someone who grew up in North Omaha and has experienced its specific challenges, I not only empathize with the struggles faced by black and brown children in our community, but I also lead by example as a role model. My journey from the same neighborhood to higher education, leadership roles in community organizations, and financial expertise serves as a tangible representation that success is attainable for kids who face similar circumstances.

I'm deeply committed to the vision of the Learning Community, ensuring that all children in our area have the opportunity to excel academically, regardless of their social or economic circumstances. With my lived experiences and the ability to serve as a real model for our community's youth, I am poised to make a meaningful impact by actively contributing to the development of policies, programs, and initiatives that will empower our children and families to thrive.

List any additional qualifications you feel would benefit the Achievement Subcouncil and the Learning Community Coordinating Council:

Budget to Success offers a specialized focus on financial literacy and economic mobility. Our organization's expertise in this area can greatly benefit the Achievement Subcouncil and the Learning Community Coordinating Council by providing valuable insights and resources to empower families and students in our community. With our commitment to financial education and economic empowerment, we can contribute to the council's goal of academic success by addressing financial barriers and promoting stability. This specific knowledge and commitment to economic well-being can enhance the council's initiatives and bring about positive change in our community.

I hereby certify I am qualified to hold the position for which this application is made. Furthermore, I hereby authorize the Learning Community of Douglas and Sarpy Counties to investigate the truthfulness of all of the information I have provided in this application. I understand that any misrepresentation or omission of information requested in this application is cause for disqualification. **Please Note:** Application materials may be subject to disclosure under the Nebraska Public Records Act.



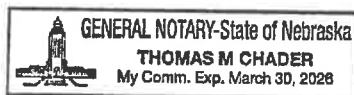
APPLICANT SIGNATURE

PLEASE NOTE: Application needs to be notarized.

STATE OF NEBRASKA)

)

COUNTY OF Douglas)



On this 9th day of November, 2023, before me the undersigned, a Notary Public duly commissioned and qualified in and for the State of Nebraska, personally came, Ronicka L. Johnson, to me known to be the identical person whose name is subscribed to the foregoing instrument, and acknowledged the execution thereof to be his/her voluntary acts and deeds.

Witness my hand and notary seal the day and year last above written.



Print: Thomas M Chader

Sign: Thomas M Chader

Please return your application, cover letter and resume to the office of the Learning Community of Douglas and Sarpy Counties • 1612 North 24th Street • Omaha, NE 68110 • Office: 402.964.2405 • Fax: 402.964.2478

NICKA JOHSON

3804 N 191st Circle Elkhorn, NE 68022
(402) 708-4464 | nicka_fairchild@yahoo.com

PROFESSIONAL SUMMARY

With over 15 years of financial background, I am an innovative executive with an unwavering commitment to success and bridging the economic gap. In addition to my financial acumen, I am skilled in effectively communicating and empowering team members to deliver results. I have a talent for creating clear and consistent messages, ensuring accountability, and providing strategic direction to drive success.

PROFESSIONAL EXPERIENCE

CEO, 09/2020 to Present

Budget to Success – Omaha, NE

As CEO of Budget to Success, I have successfully spearheaded a mission-driven organization focused on repairing credit, teaching financial literacy, providing personalized 1:1 budgeting consultations, offering debt reduction strategies, and educating individuals on credit management.

Through my strategic leadership and expertise in the financial industry, I have developed innovative solutions that have positively impacted the lives of countless individuals and families. I am proud to have built a reputation for providing high-quality services that empower our clients to take control of their finances and achieve their financial goals.

At Budget to Success, we prioritize community impact and strive to make a meaningful difference in the lives of those we serve. I have worked tirelessly to establish strong partnerships with local organizations and community leaders to increase access to financial education and support. With a proven track record of success and a commitment to excellence, I am confident in my ability to lead Budget to Success to even greater heights. I am passionate about helping others achieve financial independence and am committed to using my expertise to make a positive impact on the world.

E-Lender, 07/2017 to 09/2020

Centris Federal Credit Union – Omaha, NE

As a loan officer, I was an experienced financial professional with a strong understanding of lending and credit practices. My expertise in analyzing creditworthiness and identifying loan options has enabled me to assist countless individuals and businesses in securing the financing they need to achieve their goals.

With a deep understanding of financial markets and regulations, I am skilled in guiding clients through the lending process, from application to closing. I possess a talent for building strong relationships with clients and working closely with them to understand their unique needs and goals. My tenacious work ethic is manifested in my top-tier performance as a loan producer, consistently ranking among the top 10% and generating well over five million dollars in loans annually.

Corporate Account Specialist, 10/2016 to 07/2017

Midwest Respiratory and Rehab – Omaha, NE

Enhance one of the insubstantial territories of the company by transiting the office back to headquarters and overseeing the whole account. Created new and diverse opportunities and added value to the position. Resolved complaints by investigating ongoing issues and rebuilt those relations with customers. Sharpened new service opportunities with existing customers. In addition, establish and maintain effective working relationships with individuals and groups, co-workers, and management personnel. Identify tasks that are critical to maintaining customer satisfaction levels and communicate with employees to raise awareness of their individual roles in delivering satisfaction.

Communication Specialist, 01/2016 to 08/2016**Air Methods – Omaha, NE**

Specialize in transportation through dispatching aircraft for emergent requests. To serve as a communication coordinator between customers such as health care providers, hospital personnel, and county officials. Promote communication between Communications Specialists, supervisors, members of the flight team, and outside agencies. Increased good business practices with competitors and contributed to the renewal of the contracts within that territory. As a medical dispatcher, I was responsible for flight-following crews to ensure the safety of transporting patients and crew members. During patient transports, coded and billed data records. In addition, kept up to date with policies and procedures that are in compliance with all FAA and company regulations.

Crew Dispatcher, 11/2013 to 08/2015**Union Pacific Railroad – Omaha, NE**

As a crew dispatcher meticulously lead and managed crew demands and oversaw manpower and available crew resources in a cost-effective manner to maximize output. Dispatch trains to ensure safe, on-time train operations, and provide exceptional service that exceeds customer expectations. On a day-to-day basis, I anticipate, prevent, and solve problems to help increase productivity to ensure the shipment is delivered to the customers in a timely manner by overseeing the availability of crew resources. Promote effective communications both intercultural and intergenerational to achieve company goals while maintaining quality, safety, and customer service integrity through total quality management. Provide support to corridor managers, train dispatchers, and field managers by analyzing and troubleshooting problems to identify solutions or alternatives.

EDUCATION

Bachelor of Science: Business Administration, August 2013

University of Nebraska-Lincoln - Lincoln, NE

Minor in Communication Studies

November 9, 2023

Gerald "Mike" Kuhn II
via personal delivery

Re: Offer of Employment

Dear Gerald:

I am pleased to extend you this offer of temporary employment with the Learning Community of Douglas and Sarpy Counties, a Nebraska political subdivision (the "Learning Community"), as its interim Chief Executive Officer ("Interim CEO"). Your anticipated start date will be **November 20, 2023**, subject to your acknowledgement and acceptance of the matters outlined below. This agreement and your employment will continue on a month-to-month basis, and will automatically renew until one of the parties provides written notice of its termination (and your employment) upon no less than 30 days advance written notice or a date mutually agreed to in writing between the parties.

As the Interim CEO, you will be charged with furthering the mission and vision of the Learning Community by diligently attending to the responsibilities and duties described in Exhibit "A," (attached). All work done for or on behalf of the Learning Community must be performed in a professional and efficient manner and to the satisfaction of the Learning Community. You will be expected to devote an average of **five (5) weekdays** each workweek to the performance of your responsibilities and duties as Interim CEO, including attending Subcommittee, Subcouncil and Council meetings as needed. Your employment with the Learning Community will be subject to your compliance with all applicable employment-related policies and procedures.

You will receive a monthly salary of \$11,859.38, payable in two (2) semi-monthly installments and subject to applicable withholdings. You will also receive reimbursement for reasonable business expenses incurred in the conduct of your Interim CEO responsibilities, subject to your submission of all required documentation and approval by the Learning Community.

It is anticipated that you will remain as the Interim CEO until the selection of a permanent Chief Executive Officer, a time period the Learning Community estimates will last six to eight months. The previous sentence notwithstanding, this conditional offer of employment is not to be construed as a guaranteed contract of employment for a definite period of time. Your employment is considered "at-will" which means that either you or the Learning Community may terminate the relationship and this agreement at any time and for any reason as described above.

If you accept, please sign one of the original copies of this letter and return it to me (Fax No. 402-964-2478). In the event that this conditional offer of employment is not accepted within seven (7) calendar days of the offer date, it will be automatically

withdrawn.

I look forward to a mutually rewarding relationship. Should you have any questions, please feel free to contact me. Welcome!

Sincerely,

Angie Miller
Chair, Coordinating Council

Accepted and agreed to this 10th day of November, 2023.


Gerald "Mike" Kuhn II

Exhibit "A"

Job Description

Job Title: Interim Chief Executive Officer
Exemption Status: Exempt
Reports to: Learning Community Coordinating Council
Updated: January 2020

-

- **General Description**

The Interim Chief Executive Officer (Interim CEO) will provide direction and leadership to achieve the Learning Community's mission, strategic goals and tactical objectives. The Interim CEO advises the Learning Community Coordinating Council and its Achievement Subcouncils to ensure full compliance with all applicable statutes, including the the Nebraska Open Meetings Act. The Interim CEO is responsible for the management of staff to facilitate the Council's and Subcouncils' accomplishment of their objectives in a timely and efficient manner. The Interim CEO also ensures that Council members, Superintendents, School Boards, and other community stakeholders are kept informed about the learning Community's activities and accomplishments.

The Interim CEO is an active advocate in our community supporting successful efforts and developing innovative approaches to break down barriers to achievement for all students within the Learning Community and actively works toward collaboration with community stakeholders to meet this priority. The position performs any other duties as assigned by the Council to meet the mission and vision of the Learning Community.

- **Essential Job Duties**

- **Council Administration and Support**

- Oversees the timely administration of the Council's and Subcouncils' activities, including the scheduling of meetings, and the development of plans, timelines, reports and agendas that assist the Council and Subcouncils in the conduct of their duties. Maintains accurate records of Council and Achievement Subcouncil activities. Organizes meetings with the Superintendents Advisory Committee. Advises Council members of pertinent matters and facilitates communications between Council, Subcouncils, Superintendents and staff.
- Works with the Council to develop and implement strategic direction and annual operating plans.
- Prepares and presents reports concerning activities, expenses, budgets, government statutes, and rulings and other items affecting business or program services.
- Attends pertinent meetings and represents the Learning Community at functions as assigned.

- **Diversity**

- Shows respect and sensitivity to cultural differences; educates Learning Community staff on the value of diversity.

-

- **Financial and Facilities Management**

- Works in collaboration with appropriate Council, Subcouncil, and Subcommittee members to develop and recommend a yearly budget. Manages the Council's resources within those budget guidelines.
- Oversees audit process.
- Responsible for strategic financial management and planning to enhance capacity to effectuate the Learning community's mission, including the leveraging of available public resources and participation in the development of private resources for the Learning Community Foundation of Douglas and Sarpy Counties (the "Foundation").
- Manages all facilities needs of the Council and staff, including coordination with the Executive Director of Elementary Learning Centers on ELC-related facilities issues.
- Serves as an ex-officio non-voting member of the Foundation.

- **Human Resource Management**

- Plans, directs and coordinates human resource management activities to maximize the strategic use of personnel.

- **Compliance**

- Ensures that the Council and other related working bodies comply with all

applicable laws, rules and requirements, including the Nebraska Open Meetings Act and equal employment opportunity laws, and promotes a harassment-free environment.

- **Community and Public Relations**

- Ensures that the public and interested stakeholders are kept well informed about the Learning Community, its activities and accomplishments through proactive communications, including the use of its website. Supports the Council and Subcouncils in the conduct of public hearings. Cultivates and maintains constructive relationships with stakeholders across the Learning Community. Ensures that the Learning Community and its mission, programs, and services are consistently presented in a strong, positive image to stakeholders and the public.
- Functions as the spokesperson for the Learning Community. Prepares written materials for effective press releases and information for media kits.

- **Elementary Learning Centers**

- Manages the executive team of the Elementary Learning Centers, who oversee the design, development, marketing, promotion, delivery, effectiveness and quality of programs and services provided at Elementary Learning Centers.

- **Management**

- The Interim CEO is responsible for the management of staff and contracted services in order to facilitate the Council's and Subcouncils' accomplishments of their objectives in a timely and efficient manner.

- **Grants/RFPs**

- Designs and manages the development of grants, RFPs and other funding criteria that include both funding allocated and funding sought by the Learning Community in collaboration with Subcommittees, Task Forces, Subcouncils, staff and consultants.

- **Desired Qualities**

- Approaches others in a tactful manner; reacts well under pressure; treats others with respect and consideration regardless of their status or position; accepts responsibility for own actions; follow through on commitments.
- Communicates ideas well orally and in writing.
- Displays original thinking and creativity; meets challenges with resourcefulness; generates suggestions for improving work; develops innovative approaches and ideas; presents ideas and information in a manner that engages others' attention.

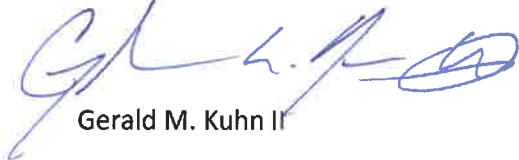
- Displays ability to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; is inclusive in his/her leadership style and involves appropriate individuals in the decision-making process; makes timely decisions.
- Is adaptable to changing circumstances and able to lead in times of uncertainty and change.
- Is results-focused and data-driven in planning and accomplishing the strategic goals and tactical objectives of the Council.
- Is skilled at building consensus and facilitating collaboration.
- Promotes the vision of how the Council can accomplish its strategic goals and tactical objectives.
- Sets a strong example of integrity, dedication, transparency and fairness.
- Understands and supports the mission of the Learning Community and its work with children and families in poverty.
- Ability to work effectively with elected officials, lobbyists and Learning Community partners such as the Buffett Early Childhood Institute, the eleven school districts, higher education institutions and community organizations.
- **Physical Demands**
 - This position primarily operates in a professional office environment. The Interim CEO routinely uses standard office equipment such as computers, phones and photocopiers. While performing the duties of this job, the Interim CEO is regularly required to talk and communicate sufficiently to exchange accurate information, move about the office and out of the office to various indoor and outdoor locations.
- **Qualifications**
 - Minimum of a Master's Degree; preferred in Education, Public Administration, or equivalent with at least five years of experience.

Dear Learning Community Council,

Please accept this letter as formal notification of my intention to resign from the council. In accordance with my notice period, my final day will be 11/16/2023.

It has been an honor and a privilege to serve with you on this council. I have learned a great deal during my time and I look forward pushing the mission and vision forward as we continue to lead the Learning Community into 2024 and beyond.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gerald M. Kuhn II", with a stylized flourish at the end.

Gerald M. Kuhn II